

Life Strategies[™]

offered by U. S. Behavioral Health Plan, California



**Supplement to the
Ventura County Health Care Plan
Commercial Members**

Combined Evidence of Coverage and Disclosure Form



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Introduction

WELCOME TO LIFE STRATEGIES OF CALIFORNIA OFFERED BY U.S. BEHAVIORAL HEALTH PLAN, CALIFORNIA

THIS IS A SUPPLEMENT TO THE VENTURA COUNTY HEALTH CARE PLAN MEDICAL COMBINED EVIDENCE OF COVERAGE AND DISCLOSURE FORM

Note: U.S. Behavioral Health Plan, California is the formal legal name of the entity providing your Behavioral Health Care benefits. It operates using the brand name OptumHealth Behavioral Solutions of California. If you see documents labeled or referencing OptumHealth Behavioral Solutions of California, those refer to U.S. Behavioral Health Plan, California.

In July 2010, PacifiCare Behavioral Health of California, Inc. merged into U.S. Behavioral Health Plan, California. Any references you see to PacifiCare Behavioral Health of California now refer to U.S. Behavioral Health Plan, California.

Your Ventura County Health Care Plan (VCHCP) includes mental health and Substance Use Disorder coverage through Life Strategies of California, offered by U.S. Behavioral Health Plan, California (USBHPC). This coverage includes the treatment of Severe Mental Illness (SMI) for adults and children and treatment for children with Serious Emotional Disturbance (SED). As a Life Strategies/USBHPC Member, you and your eligible Dependent always have direct, around-the-clock access to behavioral health benefits. You do not need to go through a Primary Care Physician (PCP) to access your behavioral health benefits, and all services are completely confidential.

This *Combined Evidence of Coverage and Disclosure Form* will help you become more familiar with your Behavioral Health Care benefits. This *Combined Evidence of Coverage and disclosure Form* should be used in conjunction with your Ventura County Health Care Plan *Combined Evidence of Coverage and Disclosure Form*. It is a legal document that explains your Behavioral Health Plan and should answer many important questions about your benefits. Many of the words and terms are capitalized because they have special meanings. To better understand these terms, please see **Section Seven, Definitions**.

Questions? Call our Customer Service Department at 1-800-851-7407

Whether you are the Subscriber of this coverage or enrolled as a Family Member, your *Combined Evidence of Coverage and Disclosure Form* is a key to making the most of your membership, and it should be read completely and carefully. All applicants have a right to view this document prior to enrollment. Individuals with special behavioral health needs should carefully read those sections that apply to them.

What else should I read to understand my benefits?

Along with this *Combined Evidence of Coverage and Disclosure Form*, be sure to review your Life Strategies/USBHPC *Schedule of Benefits* in this *Combined Evidence of Coverage and Disclosure Form* and your Ventura County Health Care Plan *Medical Schedule of Benefits* for details of your particular Behavioral Health Plan, including any Co-payments or coinsurance that you may have to pay when accessing Behavioral Health Services. Together, these documents explain your coverage.

What if I still need help?

After you become familiar with your behavioral health benefits, you may still need assistance. Please do not hesitate to call our Customer Service Department at 1-800-851-7407 or for the hearing and speech impaired national relay service, dial 711 and enter 1-800-851-7407.

You may write to Life Strategies/USBHPC at the following address:

Life Strategies/USBHPC
P.O. Box 2839
San Francisco, CA 94126

Or visit the USBHPC website: www.liveandworkwell.com

Questions? Call our Customer Service Department at 1-800-851-7407



Life Strategies/USBHPC

Schedule of Benefits - Commercial Members

Custom HMO Plan

Pre-Authorization is required for certain Mental Health Services, Substance Use Disorder Services and Severe Mental Illness Benefits. You do not need to go through your Primary Care Physician, but you must obtain prior authorization for certain services through Life Strategies, offered by U.S. Behavioral Health Plan, California (USBHPC), VCHCP's Behavioral Health Administrator. USBHPC specializes in mental health and substance use disorder benefits. Prior authorization is needed for Inpatient services, Intensive Outpatient Program Treatment, Outpatient Electro-Convulsive Treatment, Outpatient Treatment extended beyond 50 minutes, and Psychological Testing, except in the event of an Emergency. USBHPC is available to you toll-free, 24 hours a day, 7 days a week, at 1-800-851-7407.

Mental Health Benefit

Inpatient Deductible	None
Inpatient Mental Health	\$150 per Day Copayment up to \$600 in total Copayments per admission
Residential, Partial and Day Treatment	\$50 per Day Copayment up to \$500 in total Copayments per admission 100 Days maximum per Year
Outpatient Mental Health	\$20 Copayment per visit
Emergency and Urgently Needed Services ¹	Same as Medical Plan Emergency and Urgently Needed Services. Copayment waived if directly admitted to hospital

Substance Use Disorder Benefit

Inpatient Deductible	None
Inpatient Substance Use Disorder	\$150 per Day Copayment up to \$600 in total Copayments per admission
Residential, Partial and Day Treatment	\$50 per Day Copayment up to \$500 in total Copayments per admission 100 Days maximum per Year
Outpatient Substance Use Disorder	\$20 Copayment per Visit
Emergency and Urgently Needed Services ¹	Same as Medical Plan Emergency and Urgently Needed Services. Copayment waived if directly admitted to hospital.

¹ Emergency and Urgently Needed Services are Medically Necessary services to prevent serious deterioration of the Member's health resulting from a unforeseen illness manifesting itself by acute symptoms of sufficient severity, including severe pain, such that treatment cannot be delayed.

Section One

Understanding Behavioral Health: Your Benefits



Section One. Understanding Behavioral Health: Your Benefits

- *What are Behavioral Health Services?*
- *What is a Severe Mental Illness?*
- *What is the Serious Emotional Disturbance of a Child?*
- *What does Life Strategies/USBHPC do?*

This Section helps you understand what Behavioral Health Services are and provides a general understanding of some of the services Life Strategies/USBHPC provides.

What are Behavioral Health Services?

Behavioral Health Services are those services provided or arranged by Life Strategies/USBHPC for the Medically Necessary treatment of:

- Mental Disorders, including treatment for the Severe Mental Illness of an adult or child and/or the Serious Emotional Disturbance of a Child, and/or
- Alcohol and drug problems, also known as Substance Use Disorder, substance use or substance abuse.

What is a Severe Mental Illness?

A Severe Mental Illness (SMI) includes the diagnosis and treatment of the following conditions:

- Anorexia Nervosa
- Bipolar Disorder
- Bulimia Nervosa
- Major Depressive Disorder
- Obsessive-Compulsive Disorder
- Panic Disorder
- Pervasive Developmental Disorder, including Autistic Disorder, Rett's Disorder, Childhood Disintegrative Disorder, Asperger's Disorder and Pervasive Developmental Disorder not otherwise specified, including Atypical Autism
- Schizoaffective Disorder
- Schizophrenia

What is the Serious Emotional Disturbance of a Child?

Serious Emotional Disturbance (SED) of a Child is defined as a condition of a child who:

- 1) Has one or more Mental Disorders as defined by the Diagnostic and Statistical Manual (DSM-IV-TR), other than a primary substance use disorder or developmental disorder, that results in behavior inappropriate to the child's age according to expected developmental norms; and
- 2) Is under the age of eighteen (18) years old.
- 3) Furthermore, the child must meet one or more of the following criteria:
 - a. As a result of the Mental Disorder, the child has substantial impairment in at least two of the

following areas: self-care, school functioning, family relationships, or ability to function in the community; and either of the following occur:

- (i) the child is at risk of removal from home or has already been removed from the home, or
 - (ii) the Mental Disorder and impairments have been present for more than six months or are likely to continue for more than one year without treatment,
- b. The child displays one of the following: psychotic features, risk of suicide, or risk of violence due to a Mental Disorder; or
 - c. The child meets the special education eligibility requirements under Chapter 26.5 (commencing with Section 7570) of Division 7 of Title 1 of the Government Code of the State of California.

Your child will remain enrolled in the Ventura County Health Care Plan (VCHCP) and will continue to receive primary and specialty care services not related to the SED condition form VCHCP. VCHCP will continue to provide services for all other covered benefits during the referral period.

What does Life Strategies/USBHPC do?

Life Strategies/USBHPC arranges for the provision of Behavioral Health Services to our Members.

- You have direct 24-hour phone access to our services.
- Your Medically Necessary Behavioral Health Services are coordinated and paid for as provided under your Behavioral Health Plan, so long as you use Life Strategies/USBHPC Participating Providers.
- You may be responsible for payment of some Copayments or coinsurance amounts, as set forth in the attached *Schedule of Benefits*.

All services covered under this Behavioral Health Plan will be provided by a Life Strategies/USBHPC Participating Provider except in the case of an Emergency. All Inpatient services must be preauthorized by USBHPC, except in the event of an Emergency. The following Outpatient treatments must be preauthorized by USBHPC, except in the event of an Emergency: Intensive Outpatient Program Treatment, Outpatient Electro-Convulsive Treatment, Outpatient Treatment extended beyond 50 minutes, and Psychological Testing. If you have questions about your benefits, simply call the Life Strategies/USBHPC Customer Service Department at 1-800-851-7407 at any time. Our staff is always there to assist you 24 hours a day, with understanding your benefits, authorizing services, helping you select a provider, or anything else related to your Life Strategies/USBHPC Behavioral Health Plan.

Your Life Strategies/USBHPC Behavioral Health Plan provides coverage for the Medically Necessary treatment of Mental Disorders and Substance Use Disorder on both an inpatient and outpatient basis. Details concerning your behavioral health benefits can be found in your *Schedule of Benefits* and in **Section Four** of this *Combined Evidence of Coverage and Disclosure Form*. Details concerning your behavioral health benefits can be found in your *Schedule of Benefits* and in **Section Four** of this *Combined Evidence of Coverage and Disclosure Form*.

Section Two

Getting Started: Your Participating Provider



Section Two. Getting Started: Your Participating Provider

- *Do I need a Referral?*
- *How do I Access Behavioral Health Services?*
- *Choice of Physicians and Providers*
- *Continuity of Care with a Terminated Provider*
- *Continuity of Care for New Members*

This Section explains how to obtain Life Strategies/USBHPC Behavioral Health Services and the role of Life Strategies/USBHPC's Participating Providers.

Do I need a Referral from my Primary Care Physician to get Behavioral Health Services?

No. You can call Life Strategies/USBHPC directly to obtain Behavioral Health Services. If you would like us to, we will help coordinate the care you receive from your Life Strategies/USBHPC Participating Provider and the services provided by your Primary Care Physician (“PCP”). This may be very important when you have both medical and behavioral health conditions. Life Strategies/USBHPC will obtain the appropriate consents before information is released to your PCP. You may call Life Strategies/USBHPC Customer Service at any time to start this process.

How do I Access Behavioral Health Services?

Step 1

To access Behavioral Health Services, you should contact Life Strategies/USBHPC first, except in an Emergency. You may either visit USBHPC's Website at www.liveandworkwell.com to find a Participating Provider or call USBHPC Customer Service at 1-800-851-7407. When you call USBHPC Customer Service, a Life Strategies/USBHPC staff member will make sure you are an eligible Member of the Life Strategies/USBHPC Behavioral Health Plan and answer any questions you may have about your benefits. The Life Strategies/USBHPC staff member will conduct a brief telephone screening by asking you questions, such as:

- What are the problems or symptoms you are having?
- Are you already seeing a provider?
- What kind of provider do you prefer?

You will then be given the name and telephone number of one or more Life Strategies/USBHPC Participating Providers near your home or work that meets your needs.

Step 2

You call the Life Strategies/USBHPC Participating Provider's office to make an appointment. If your request for services is non-urgent, the Participating provider is expected to offer you an appointment within ten (10) working days.

Questions? Call our Customer Service Department at 1-800-851-7407

Step 3

You do not need prior approval for routine outpatient services. However, all inpatient services must be pre-authorized. Also certain non-routine outpatient services¹ that you receive from your USBHPC Participating Provider may need pre-authorization from USBHPC, except in the event of an Emergency. After your first Visit, your Life Strategies/USBHPC Participating Provider will get any necessary approval from Life Strategies/USBHPC before you receive these services.

Choice of Physicians and Providers

Life Strategies/USBHPC's Participating Providers include hospitals, group practices, and licensed behavioral health professionals, which include psychiatrists, psychologists, social workers, and marriage and family therapists. All Participating Providers are carefully screened and must meet strict Life Strategies/USBHPC licensing and program standards. Call the Life Strategies/USBHPC Customer Service Department for:

- Information on Life Strategies/USBHPC Participating Providers;
- Provider office hours;
- Background information on Life Strategies/USBHPC Participating Providers, such as their areas of specialization;
- A copy of our Provider Directory.

Facilities

Along with listing our Participating Providers, your Life Strategies/USBHPC Participating Provider directory has detailed information about our Participating Facilities. If you need a copy or would like assistance in choosing a Participating Provider or Facility, please call our Customer Service Department. You can also find an online version of the Life Strategies/USBHPC Participating Provider directory at www.liveandworkwell.com.

What if I want to change my Participating Provider?

Simply call the Life Strategies/USBHPC Customer Service toll-free number at 1-800-851-7407 to select another USBHPC Participating Provider.

If I see a Provider who is not part of Life Strategies/USBHPC's Provider Network, will it cost me more?

Yes. If you are enrolled in this Life Strategies/USBHPC Behavioral Health Plan and choose to see a provider who is not part of the Life Strategies/USBHPC network, the services will be excluded; and you will have to pay for the entire cost of the treatment (except in an Emergency) with no reimbursement from Life Strategies/USBHPC.

Can I call Life Strategies/USBHPC in the Evening or on Weekends?

Yes. If you need services after normal business hours, please call Life Strategies/USBHPC's Customer Service Department at 1-800-851-7407. For the hearing and speech impaired national relay service, dial 711 and enter 1-800-851-7407. A staff member is always there to help.

¹ Non-routine outpatient services are: Intensive Outpatient Program Treatment; Outpatient Electro-Convulsive Treatment; Outpatient Treatment extended beyond 50 minutes; and Psychological Testing. Such services must be provided at the office of the Participating Practitioner or at a participating Outpatient Treatment Center.

Continuity of Care With a Terminated Provider

In the event your Participating Provider is no longer a part of the Life Strategies/USBHPC provider network for reasons other than breach of contract, a medical disciplinary cause, fraud or other criminal activity, you may be eligible to continue receiving care from that provider to ensure a smooth transition to a new Participating Provider and to complete a course of treatment with the same terminated Provider.

For a Member to continue receiving care from a terminated Provider, the following conditions must be met:

1. Continuity of Care services from a terminated Provider must be pre-authorized by Life Strategies/USBHPC;
2. The requested treatment must be a Covered Service under this Plan;
3. The terminated Provider must agree in writing to be subject to the same contractual terms and conditions that were imposed upon the Provider prior to termination including, but not limited to, credentialing, hospital privileging, utilization review, peer review and quality assurance requirements, notwithstanding the provisions outlined in the provider contract related to Continuity of Care;
4. The terminated Provider must agree in writing to be compensated at rates and methods of payment similar to those used by Life Strategies/USBHPC for current Participating Providers providing similar services who are practicing in the same or a similar geographic area as the terminated Provider. Covered Services for the Continuity of Care Condition under treatment by the Terminated or Non-Participating Mental Health Provider will be considered complete, when:
 - i) the member's Continuity of Care Condition under treatment is medically stable, and
 - ii) there are no clinical contraindications that would prevent a medically safe transfer to a Participating Mental Health Provider as determined by a Life Strategies/USBHPC Medical Director (or designee) in consultation with the Member, the Terminated Mental Health Provider and, as applicable, the Member's receiving Participating Provider.

All Continuity of Care requests will be reviewed on a case-by-case basis. Reasonable consideration will be given to the severity of the Member's condition and the potential clinical effect of a change in provider regarding the Member's treatment and outcome of the condition under treatment.

If you are receiving treatment for any of the specified Continuity of Care Conditions as limited and described in **Section Seven, Definitions**, and believe you qualify for continued care with the terminating Provider, please call the Customer Service Department and request the form "Request for Continuity of Care." Complete and return the form to Life Strategies/USBHPC as soon as possible, but within thirty (30) calendar days of the Provider effective date of termination.

If you have any questions about this provision or would like a copy of our Continuity of Care Policy, you may call our Customer Service Department.

Continuity of Care for New Members

Under certain circumstances, new Members of Life Strategies/USBHPC may be able to temporarily continue receiving services from a Non- Participating Provider. This short-term transition assistance may be available for a new Member who:

1. Did not have the option to continue with his/her previous behavioral health plan at time of enrollment;
2. Had no other behavioral health plan choice other than through Life Strategies/USBHPC;
3. Is under treatment by a Non-Participating Provider at the time of enrollment for an acute or serious chronic mental health condition;
4. Is receiving treatment that is a benefit under this Life Strategies/USBHPC Benefit Plan; and
5. Was not offered a plan with an out-of-network option;

Questions? Call our Customer Service Department at 1-800-851-7407

The Member must be new to Life Strategies/USBHPC as a result of the Members' Employer Group changing health plans.

Behavioral Health Services provided by a Non- Participating Provider may be covered by Life Strategies/USBHPC for the purpose of safely transitioning you or your Dependent to a Life Strategies/ USBHPC Participating Provider. If the Behavioral Health Services are pre-authorized by Life Strategies/USBHPC, Life Strategies/USBHPC may cover such services to the extent they would be covered if provided by a Life Strategies/USBHPC Participating Provider under the Life Strategies/ USBHPC Behavioral Health Plan. This means that you will only be responsible for your Copayment or coinsurance listed on the *Schedule of Benefits* and any services received will count towards your Life Strategies/USBHPC benefit plan limits. The Non- Participating Provider must agree in writing to the same contractual terms and conditions that are imposed upon Life Strategies/USBHPC Participating Providers, including reimbursement methodologies and rates of payment.

These Continuity of Care services, except for Emergency Services, must be approved by Life Strategies/USBHPC. If you would like to request continuing treatment from a Non-Participating Provider, call the Life Strategies/USBHPC Customer Service Department as soon as reasonably possible within 30 days of your effective date with Life Strategies/USBHPC. If you have any questions or would like a copy of Life Strategies/USBHPC's Continuity of Care policy, call or write the Life Strategies/USBHPC Customer Service Department.

Outpatient Treatment

For outpatient treatment, Life Strategies/USBHPC will authorize an appropriate number of Visits for you to continue treatment with the existing Non- Participating Provider in order to transition you safely to a Life Strategies/USBHPC Participating Provider.



Section Three. Emergency Services and Urgently Needed Services

- *What is an Emergency?*
- *What are Psychiatric Emergency Services?*
- *What to do when you require Emergency Services?*
- *What to do when you require Urgently Needed Services*
- *Continuing or follow up of Emergency Treatment*
- *If I am out of State or traveling, am I still covered?*

Worldwide, wherever you are, Life Strategies/USBHPC provides coverage for Emergency Services and Urgently Needed Services. This section will explain how to obtain Emergency Services and Urgently Needed Services. It will also explain what you should do following receipt of these services.

IMPORTANT!

If you believe you are experiencing an Emergency condition, call 911 or go directly to the nearest hospital emergency room or other facility for treatment.

What is an Emergency?

An Emergency is defined as a condition manifesting itself by acute symptoms of sufficient severity such that the absence of immediate Behavioral Health Services could reasonably be expected by the Member to result in any of the following:

- Immediate harm to self or others;
- Placing your health in serious jeopardy;
- Serious impairment of your functioning; or
- Serious dysfunction of any bodily organ or part.

A situation will be considered an Emergency if you or your Dependent are experiencing a situation which requires the immediate provision of Behavioral Health Services such that a delay caused by seeking treatment from a Life Strategies/USBHPC Participating Provider would result in a serious deterioration to your mental health.

What are Psychiatric Emergency Services?

Psychiatric Emergency Services are Medically Necessary ambulance or ambulance transport services provided through the 911 Emergency response system. It includes the medical screening, examination and evaluation by a physician, or other licensed personnel – to the extent provided by law – to determine if a Psychiatric Emergency exists. If a Psychiatric Emergency condition exists, Psychiatric Emergency Services include the care and treatment by a physician necessary to stabilize or eliminate the Emergency condition within the capabilities of the facility.

What to do when you require Emergency Services?

Step 1

In an Emergency, get help or treatment immediately.

This means you should call “911” or go directly to the nearest medical facility for treatment.

Step 2

Then, within 48 hours of your Emergency, or as soon as is reasonably possible after your condition is stable, you, or someone acting on your behalf, must call Life Strategies/USBHPC at 1-800-851-7407.

This is important.

Psychiatric Emergency Services are covered only as long as the condition continues to be an Emergency. Once the condition is under control and you can be safely transferred or discharged, additional charges incurred through the Emergency care facility will not be covered.

Step 3

Life Strategies/USBHPC will arrange follow up services for your condition after an Emergency. Life Strategies/USBHPC may move you to a Participating Provider in our network, as long as the move would not harm your health.

It is appropriate for you to use the “911” Emergency response system, or alternative Emergency system in your area, for assistance in an Emergency situation when ambulance transport services are required and you reasonably believe that your condition is immediate, serious and requires Emergency transport services to take you to the appropriate facility.

What to do when you require Urgently Needed Services

In-Area Urgently Needed Services

If you need Urgently Needed Services when you are in the geographic area served by your Participating Provider, you should contact your Participating Provider. If you are calling during non-business hours, and your Participating Provider is not immediately available, call Life Strategies/USBHPC Customer Service Department for assistance in finding a provider near your area. If your Participating Provider or Life Strategies/USBHPC is temporarily unavailable or inaccessible, you should seek Urgently Needed Services from a licensed behavioral health professional wherever you are located.

Out-of-Area Urgently Needed Services

Urgently Needed Services are required in situations where a Member is temporarily outside the geographic area served by the Member’s Participating Provider and the Member experiences a mental condition that, while less serious than an Emergency, could result in the serious deterioration of the Member’s mental health if not treated before the Member returns to the geographic area serviced by his or her Participating Provider.

When you are temporarily outside the geographic area served by your Participating Provider, and you believe that you require Urgently Needed Services, you should, if possible, call (or have someone else call on your behalf) your Participating Provider. If you are calling during non-business hours, and your Provider is not immediately available, call Life Strategies/USBHPC Customer Service Department for assistance in finding a provider near your area. If your Participating Provider or Life Strategies/USBHPC is temporarily unavailable or inaccessible, you should seek Urgently Needed Services from a licensed behavioral health professional wherever you are located.

You, or someone else on your behalf, must notify Life Strategies/USBHPC or your Participating Provider within 24 hours, or as soon as reasonably possible, after the initial receipt of Urgently Needed Services.

It is very important that you follow the steps outlined above. If you do not, you may be financially responsible for services received.

Continuing or follow up of Emergency Treatment or Urgently Needed Services

If you require Behavioral Health Services following an Emergency or Urgently Needed Services and you desire that these services be covered, the Behavioral Health Services must be coordinated and authorized by Life Strategies/USBHPC. In addition, if a transfer does not create an unreasonable risk to your health, Life Strategies/USBHPC may require that you transfer to a Life Strategies/USBHPC Participating Provider designated by Life Strategies/USBHPC for any treatment following the Emergency or Urgently Needed Services.

Failure to transfer or to obtain approval from Life Strategies/USBHPC for continued treatment may result in all further treatment being denied if the services were not Medically Necessary or did not meet the Emergency or Urgently Needed Services criteria outlined in this document.

If I am out of State or traveling, am I still covered?

Yes, but only in an Emergency or Urgent situation. If you think you are experiencing an Emergency or require Urgently Needed Services, get treatment immediately. Then, as soon as reasonably possible, call Life Strategies/USBHPC Customer Service Department to ensure your Emergency Treatment or Urgently Needed Services are covered. **This is important.**

If you are traveling outside of the United States, you can reach Life Strategies/USBHPC by calling 1-877-447-5915 for additional instructions on what to do in the case of an Emergency or Urgent situation.

Note: Under certain circumstances, you may need to pay for your Emergency or Urgently Needed Services at the time of treatment. If this is necessary, please pay for such services and then contact Life Strategies/USBHPC at the earliest opportunity. Be sure to keep all receipts and copies of relevant medical documentation. You will need these to be properly reimbursed. For more information on submitting claims to Life Strategies/USBHPC, please refer to **Section Six, General Information (What if I Get a Bill?)** in this *Combined Evidence of Coverage and Disclosure Form*.

Section Four Covered Behavioral Health Services



Section Four. Covered Behavioral Health Services

- *What Behavioral Health Services are covered?*
- *Exclusions and Limitations of Benefits*

This section explains your Behavioral Health Benefits, including what is and is not covered by Life Strategies/USBHPC. You can find some helpful definitions in the back of this publication. For any Copayments that may be associated with a benefit, you need to refer to your Schedule of Benefits, a copy of which is included with this document.

What Behavioral Health Services are covered?

Behavioral Health Services are covered only when they are:

- **Incurred while the Member is eligible for coverage under this Behavioral Health Plan;**
- **Medically Necessary;**
- **Pre-authorized by Life Strategies/USBHPC** as required for Inpatient services, Residential Treatment services, and certain Outpatient services -- Intensive Outpatient Program Treatment, Outpatient Electro-Convulsive Treatment, Outpatient Treatment extended beyond 50 minutes and Psychological Testing – except in the event of an Emergency; and
- **Rendered by a Life Strategies/USBHPC Participating Provider, except in the case of an Emergency.**

Life Strategies/USBHPC will pay for the following Behavioral Health Services furnished in connection with the treatment of Mental Disorders and/or Substance Use Disorder as outlined in the *Schedule of Benefits*, provided the above criteria have been satisfied. You should refer to your *Schedule of Benefits* for further information about your particular Behavioral Health Plan.

- I. Mental Health Services for the diagnosis and treatment of SMI and SED conditions** which include Medically Necessary Behavioral Health Treatment administered by qualified autism service providers who are either licensed providers under the Business and Professions Code or other health professionals as authorized under California law or persons, entities or groups certified by a national entity, qualified autism professionals and paraprofessionals that are employed and supervised by a qualified autism service provider who may provide Behavioral Health Treatment for PDD or autism:

A. Inpatient

1. *Inpatient Mental Health Services* provided at an Inpatient Treatment Center, Residential Treatment Center, or Day Treatment Center are covered when Medically Necessary, pre-authorized by Life Strategies/USBHPC, and provided at a Participating Facility.
2. *Inpatient Physician Care* – Medically Necessary Mental Health Services provided by a Participating Practitioner while the Member is hospitalized as an inpatient at an Inpatient Treatment Center or is receiving services at a Participating Residential Treatment Center or Day Treatment Center and which have been pre-authorized by Life Strategies/USBHPC.

B. Outpatient

1. *Outpatient Physician Care* – Medically Necessary Mental Health Services provided by a Participating Practitioner and preauthorized by Life Strategies/USBHPC, when appropriate, i.e. Intensive Outpatient Program Treatment, Outpatient Electro-Convulsive Treatment, Outpatient Treatment extended beyond 50 minutes, and Psychological Testing. Such services must be provided at the office of the Participating Practitioner or at a Participating Outpatient Treatment Center.
2. **Behavioral Health Treatment for Pervasive Developmental Disorder (“PDD”) or Autism** - Professional services and treatment programs, including applied behavior analysis and evidence-based behavior intervention programs, that develop or restore, to the maximum extent practicable, the functioning of a Covered Person with pervasive developmental disorder or autism, and that meet the criteria required by California law.. Please refer to **Section Seven, Definitions**, for a description of the required criteria.

II. Substance Use Disorder Services

A. Inpatient

1. *Inpatient Substance Use Disorder Services, including Medical Detoxification provided at an Inpatient Treatment Center* – Medically Necessary Substance Use Disorder Services, including Medical Detoxification, which have been pre-authorized by Life Strategies/USBHPC and are provided by a Participating Practitioner while the Member is confined in a Participating Inpatient Treatment Center or at a Participating Residential Treatment Center or is receiving services at a Day Treatment Center and which have been preauthorized by Life Strategies/USBHPC.
2. *Inpatient Physician Care* – Medically Necessary Substance Use Disorder Services, including Medical Detoxification, provided by a Participating Practitioner while the Member is confined at an Inpatient Treatment Center or at a Participating Residential Treatment Center, or is receiving services at a Participating Day Treatment Center and which have been pre-authorized by Life Strategies/USBHPC.
3. *Substance Use Disorder Services Rendered at a Residential Treatment Center* – Medically Necessary Substance Use Disorder Services provided by a Participating Practitioner, provided to a Member during a confinement at a Participating Residential Treatment Center are covered, if provided or prescribed by a Participating Practitioner and preauthorized by Life Strategies/USBHPC.
4. *Medical Detoxification* – Medical Detoxification services are covered when provided by a Participating Practitioner at a Participating Inpatient Treatment Center or at a Participating Residential Treatment Center when preauthorized by Life Strategies/USBHPC.

B. Outpatient

1. *Outpatient Physician Care* – Medically Necessary Substance Use Disorder Services provided by a Participating Practitioner and pre-authorized by Life Strategies/USBHPC. Such services must be provided at the office of the Participating Practitioner or at a Participating Outpatient Treatment Center.

III. Other Behavioral Health Services

1. *Ambulance* – Use of an ambulance (land or air) for Emergencies including, but not limited to, ambulance or ambulance transport services provided through the “911” Emergency response system is covered without prior authorization when the Member reasonably believes that the behavioral health condition requires Emergency Services that require ambulance transport services. Use of an ambulance for a non-Emergency is covered only when specifically authorized by Life Strategies/USBHPC.
2. *Laboratory Services* – Diagnostic and therapeutic laboratory services are covered when ordered by a Participating Practitioner in connection with the Medically Necessary diagnosis and treatment of a Mental Disorder and/or Substance Use Disorder when pre- authorized by USBHPC.
3. *Inpatient Prescription Drugs* – Inpatient prescription drugs are covered only when prescribed by a Life Strategies/USBHPC Participating Practitioner for treatment of a Mental Disorder or Substance Use Disorder while the Member is confined to an Inpatient Treatment Center or, in the case of treatment of Substance Use Disorder, a Participating Residential Treatment Center.
4. *Injectable Psychotropic Medications* – Injectable psychotropic medications are covered if prescribed by a Life Strategies/USBHPC Participating Practitioner for treatment of a Mental Disorder.
5. *Psychological Testing* – Medically Necessary psychological testing is covered when pre-authorized by Life Strategies/USBHPC and provided by a Participating Practitioner who has the appropriate training and experience to administer such tests.

Exclusions and Limitations

Unless described as a Covered Service in an attached supplement, all services and benefits described below are excluded from coverage under this Behavioral Health Plan. Any supplement must be an attachment to this *Combined Evidence of Coverage and Disclosure Form*.

1. Any inpatient confinement, treatment, service or supply not authorized by Life Strategies/USBHPC, except in the event of an Emergency.
2. The following Outpatient treatments require preauthorization by USBHPC, except in the event of an Emergency: Intensive Outpatient Program Treatment, Outpatient Electro-Convulsive Treatment, Outpatient Treatment extended beyond 50 minutes, and Psychological Testing.
3. All services not specifically included in the Life Strategies/USBHPC *Schedule of Benefits* included with this *Combined Evidence of Coverage and Disclosure Form*.
4. Services received prior to the Member’s effective date of coverage, after the time coverage ends, or at any time the Member is ineligible for coverage.
5. Services or treatments which are not Medically Necessary, as determined by Life Strategies/USBHPC.
6. Services or treatment provided to you which duplicate the benefits to which you are entitled under any applicable Workers’ Compensation law are not covered.
7. Any services that are provided by a local, state or federal governmental agency are not covered except when coverage under this Behavioral Health Plan is expressly required by federal or state law.
8. Behavioral Health Treatment for Pervasive Developmental Disorder (PDD) or Autism must have a treatment plan that has measurable goals over a specific timeline that is developed and approved by the Participating Qualified Autism Service Provider for the specific Member being treated and is discontinued when the treatment goals and objectives are achieved or no longer appropriate. The treatment plan is not

used for purposes of providing or for the reimbursement of respite, day care, or educational services and is not used to reimburse a parent for participating in the treatment program. The treatment plan shall be made available to us upon request.

9. Speech therapy, physical therapy and occupational therapy services provided for Developmental Delays or Learning Disabilities are not covered. Developmental Delay is a delayed attainment of age appropriate milestones in the areas of speech-language, motor, cognitive, and/or social development. A Learning Disability is a condition where there is a meaningful difference between a person's current level of learning ability and the level that would be expected for a person of that age. This exclusion does not apply to Medically Necessary speech therapy, physical therapy and occupational therapy services when provided under, and authorized by, the Member's medical benefit plan in connection with Behavioral Health Treatment for individuals with Pervasive Developmental Disorders or Autism.
10. Treatments which do not meet national standards for mental health professional practice.
11. Routine, custodial, and convalescent care.
12. Any services provided by non-licensed Providers other than services provided to those diagnosed with PDD or autism that may be provided by a QAS provider, QAS professional or QAS paraprofessional as defined in the definitions section of this Evidence of Coverage.
13. Pastoral or spiritual counseling.
14. Dance, poetry, music or art therapy services except as part of a Behavioral Health Treatment Program.
15. School counseling and support services, household management training, peer support services, tutor and mentor services, independent living services, supported work environments, job training and placement services, therapeutic foster care, Emergency aid to household items and expenses, and services to improve economic stability.
16. Genetic counseling services.
17. Community Care Facilities that provide 24-hour non-medical residential care.
18. Weight control programs and treatment for addictions to tobacco, nicotine or food.
19. Counseling for adoption, custody, family planning or pregnancy in the absence of a DSM- IV-TR diagnosis.
20. Counseling, treatment or services associated with or in preparation for a sex (gender) reassignment operation are not covered.
21. Sexual therapy programs, including therapy for sexual addiction, the use of sexual surrogates, and sexual treatment for sexual offenders/perpetrators of sexual violence.
22. Personal or comfort items, and non-Medically Necessary private room and/or private duty nursing during inpatient hospitalization are not covered.
23. With the exception of injectable psychotropic medication as set forth in **Section Four**, all nonprescription and prescription drugs, which are prescribed during the course of outpatient treatment, are not covered. Outpatient Prescription drugs may be covered under your medical plan. Please refer to the Member disclosure materials describing the medical benefit. (Non-prescription and prescription drugs prescribed by a Life Strategies/USBHPC Participating Practitioner while the Member is confined at an Inpatient Treatment Center and non-prescription and prescription drugs prescribed during the course of inpatient Emergency treatment whether provided by a Participating or Non-Participating Practitioner, are covered under the inpatient benefit.)
24. Surgery or acupuncture.
25. Services that are required by a court order as a part of parole or probation, or instead of incarceration, which are not Medically Necessary.
26. Neurological services and tests, including, but not limited to, EEGs, Pet scans, beam scans, MRI's, skull x-rays and lumbar punctures.
27. Treatment sessions by telephone or computer Internet services (instant messaging, chat rooms, etc.). **Exception:** Telehealth technology may be utilized in rural geographic areas where other appropriate treatment settings for PDD and/or autism are not available and/or for supervision of treatment sessions for

- PDD and/or autism.
28. Evaluation or treatment for education, professional training, employment investigations, fitness for duty evaluations, or career counseling.
 29. Educational Services for Developmental Delays and Learning Disabilities. Educational Services for Developmental Delays and Learning Disabilities are not health care services and are not covered. Educational skills related to or consisting of gaining academic knowledge for educational advancement to help students achieve passing marks and advance from grade to grade. The Plan does not cover tutoring, special education/instruction required to assist a child to make academic progress: academic coaching, teaching members how to read; educational testing or academic education during residential treatment. Teaching academic knowledge or skills that help you progress from your current levels of knowledge or learning ability to levels that would be expected from a person of your age are not covered.

USBHPC refers to the *American Academy of Pediatrics Policy Statement – Learning Disabilities, Dyslexia and Vision: A Subject Review* for a description of Educational Services. For example, USBHPC does not cover:

- Items and services that increase academic knowledge or skills.
 - Special education (teaching to meet the educational needs of a person with mental retardation, Learning Disability, or Developmental Delay. (A Learning Disability is a condition where there is a meaningful difference between a person's current level of learning ability and the level that would be expected for a person of that age. A Developmental Delay is a delayed attainment of age appropriate milestones in the areas of speech-language, motor, cognitive, and social development.) This exclusion does not apply to covered services when they are authorized, part of a Medically Necessary treatment plan, provided by or rendered under the direct supervision of a licensed or certified healthcare professional, and are provided by a Participating Provider acting within the scope of his or her license or as authorized under California law for the treatment of Pervasive Developmental Disorder or Autism.
 - Teaching and support services to increase academic performance
 - Academic coaching or tutoring for skills such as grammar, math, and time management
 - Speech training that is intended to address speech impediments, such as lisping and stuttering, that are not caused by an illness or injury. This exclusion does not apply to Speech Therapy when part of a Medically Necessary treatment plan for Pervasive Developmental Disorders or Autism, provided by or rendered under the direct supervision of a licensed therapist, and is provided by a Participating Provider acting within the scope of his or her license under California law.
 - Teaching you how to read, whether or not you have dyslexia.
 - Educational testing
 - Teaching (or any other items or services associated with) activities such as art, dance, horse riding, music, or swimming, or teaching you how to play. Play therapy services are covered only when they are authorized, part of a Medically Necessary treatment plan, require the direct supervision of a licensed physical therapist or a Qualified Autism Service Provider, and are provided by a Participating Provider acting within the scope of his or her license or as authorized under California law. This exclusion does not apply or exclude medically necessary behavior health therapy services for treatment of pervasive developmental disorders (PDD) or Autism.
30. Treatment of problems that are not Mental Disorders are not covered, except for diagnostic evaluation.
 31. Experimental and/or Investigational Therapies, Items and Treatments are not covered, unless required by an external, independent review panel as described in the Section of this *Combined Evidence of Coverage and Disclosure Form* captioned “Experimental and Investigational Therapies.” Unless otherwise required

by federal or state law, decisions as to whether a particular treatment is Experimental or Investigational and therefore not a covered benefit are determined by the Life Strategies/USBHPC Medical Director or a designee. For the purpose of this *Combined Evidence of Coverage and Disclosure Form*, procedures, studies, tests, drugs or equipment will be considered Experimental and/or Investigational if any of the following criteria/ guidelines are met:

- It cannot lawfully be marketed without the approval of the Food and Drug Administration (FDA), and such approval has not been granted at the time of its use or proposed use.
 - It is a subject of a current investigation of a new drug or new device (IND) applications on file with the FDA.
 - It is the subject of an ongoing clinical trial (Phase I, II, or the research arm of Phase III) as defined in regulations and other official publications issued by the FDA and the Department of Health and Human Services.
 - It is being provided pursuant to a written protocol that describes among its objectives the determination of safety, efficacy, toxicity, maximum tolerated dose or effectiveness in comparison to conventional treatments.
 - It is being delivered or should be delivered subject to approval and supervision of an Institutional Review Board (IRB) as required and defined by federal regulations or other official actions (especially those of the FDA or DHHS).
 - Other facilities studying substantially the same drug, device, medical treatment or procedures refer to it as experimental or as a research project, a study, an invention, a test, a trial or other words of similar effect.
 - The predominant opinion among experts as expressed in published, authoritative medical literature is that usage should be confined to research settings.
 - It is not Experimental or Investigational itself pursuant to the above criteria, but would not be Medically Necessary except for its use in conjunction with a drug, device or treatment that is Experimental or Investigational (e.g., lab test or imaging ordered to evaluate the effectiveness of the Experimental therapy).
 - The source of information to be relied upon by Life Strategies/USBHPC in determining whether a particular treatment is Experimental or Investigational, and therefore not a covered benefit under this Behavioral Health Plan, include but are not limited to the following:
 - The Member's Medical records;
 - The protocol(s) pursuant to which the drug, device, treatment or procedure is to be delivered;
 - Any informed consent document the Member, or his or her representative, has executed or will be asked to execute, in order to receive the drug, device, treatment or procedure;
 - The published authoritative medical and scientific literature regarding the drug, device, treatment or procedure;
 - Expert medical opinion;
 - Opinions of other agencies or review organizations (e.g., ECRI Health Technology Assessment Information Services or HAYES New Technology Summaries);
 - Regulations and other official actions and publications issued by agencies such as the FDA, DHHS and Agency for Healthcare Research and Quality (AHRQ);
 - Life Strategies/USBHPC Technology Assessment Committee Guidelines.
 - A Member with a Life-Threatening or Seriously Debilitating condition may be entitled to an expedited external, independent review of Life Strategies/USBHPC's coverage determination regarding Experimental or Investigational therapies as described in the Section of this *Combined Evidence of Coverage and Disclosure Form* captioned "Experimental and Investigational Therapies".
32. All exclusions and limitations listed in the Ventura County Health Care Plan *Group Subscriber Agreement* and EOC under the "Exclusions and Limitations" section.
33. Methadone maintenance treatment is not covered.

34. Services rendered by a Non-Participating Provider are not covered, except for Emergency Services or services authorized by Life Strategies/USBHPC.
33. Services rendered outside the Service Area are not covered, except for Emergency Services or Urgently Needed Services.
34. Services following discharge after receipt of Emergency Services or Urgently Needed Services are not covered without a Participating Provider's or Life Strategies/USBHPC's authorization. The fact that the Member is outside the Service Area and that it is inconvenient for the Member to obtain the required services from a Participating Provider will not entitle the Member to coverage.



Section Five Overseeing Your Behavioral Health Services

Section Five. Overseeing Your Behavioral Health Services

- *How Life Strategies/USBHPC Makes Important Benefit Decisions*
- *Second Opinions*
- *New Treatments and Technologies*
- *Experimental and Investigational Therapies*
- *What to do if you Have a Problem*
- *Appealing a Behavioral Health Benefit Decision*
- *Binding Arbitration and Voluntary Mediation*
- *Expedited Review Process*
- *Independent Medical Review*
- *Life Strategies/USBHPC Quality Review Process*
- *Review by the Department of Managed Health Care*

This section explains how Life Strategies/USBHPC authorizes or makes changes to your Behavioral Health Services, how we evaluate new behavioral health technologies and how we reach decisions about your coverage.

You will also find out what to do if you are having a problem with your Behavioral Health Plan, including how to appeal a behavioral health benefit decision by Life Strategies/USBHPC or one of our Participating Providers. You will learn the process that is available for filing a formal grievance, as well as how to request an expedited decision when your condition requires a quicker review.

How Life Strategies/USBHPC Makes Important Benefit Decisions

Authorization, Modification and Denial of Behavioral Health Services

When a Member requests Mental Health Services or Substance Use Disorder Services, Life Strategies/USBHPC uses established utilization management (UM) criteria to approve, deny, delay or modify authorization of benefits based on Medical Necessity. The criteria used for evaluating Mental Health Services are based on empirical research and industry standards. These are the *MCAP Behavioral Health Criteria*. For Substance Use Disorder Services, Life Strategies/USBHPC uses the *American Society of Addiction Medicine Placement Guidelines for Substance Related Disorder - Version II-Revised*. The UM criteria used to deny, delay, or modify requested services in the Member's specific case will be provided free of charge to the Participating Provider and to the Member. The public is also able to receive specific criteria or guidelines, based on a particular diagnosis, upon request.

If you or your Dependent(s) are receiving Behavioral Health Services from a school district or a regional center, Life Strategies/USBHPC will coordinate with the school district or regional center to provide Case Management of your Behavioral Health Treatment Program. Upon Life Strategies/USBHPC's request, you or your Dependent(s) may be required to provide a copy of the most recent Individual Education Plan (IEP) that you or your Dependent(s) received from the school district and/or the most recent Individual Program Plan (IPP) or Individual Family Service Plan (IFSP) from the regional center to coordinate these services.

The Life Strategies/USBHPC qualified physician or other appropriate qualified licensed health care professional, and its Participating Providers make decisions to deny, delay, or modify requests for

authorization of Behavioral Health Services, based on Medical Necessity, within the following timeframes as required by California state law:

- Decisions based on Medical Necessity will be made in a timely fashion appropriate for the nature of the Member's condition, not to exceed five (5) business days from Life Strategies/USBHPC's receipt of information reasonably necessary to make the decision.
- If the Member's condition poses an imminent and serious threat to his/her health, including, but not limited to, severe pain, potential loss of life, limb, or other major bodily functions, or lack of timeliness would be detrimental in regaining maximum functions, the decision would be rendered in a timely fashion appropriate for the nature of the Member's condition, not to exceed seventy-two (72) hours after Life Strategies/USBHPC's receipt of the information reasonably necessary and requested by Life Strategies/USBHPC to make the determination.

If the decision cannot be made within these timeframes because (i) Life Strategies/USBHPC is not in receipt of all the information reasonably necessary and requested, or (ii) Life Strategies/USBHPC requires consultation by an expert reviewer, or (iii) Life Strategies/USBHPC has asked that an additional examination or test be performed upon the Member, provided the examination or test is reasonable and consistent with good medical practice, Life Strategies/USBHPC will notify the Participating Provider and the Member, in writing, that a decision cannot be made within the required timeframe. The notification will specify the information requested but not received or the additional examinations or tests required, and the anticipated date on which a decision may be rendered following receipt of all reasonably necessary requested information. Upon receipt of all information reasonably necessary and requested by Life Strategies/USBHPC, Life Strategies/USBHPC then shall approve or deny the request for authorization within the timeframe specified above as applicable.

Life Strategies/USBHPC notifies requesting Participating Providers of decisions to deny or modify request for authorization of Behavioral Health Services of Members within twenty-four (24) hours of the decision. Members are notified of decisions, in writing, within two (2) business days of the decision. The written decision will include the specific reason(s) for the decision, the clinical reason(s) for modifications or denials based on a lack of Medical Necessity, and information about how to file an appeal of the decision with Life Strategies/USBHPC. In addition, the internal criteria or benefit interpretation policy, if any, relied upon in making this decision will be made available upon request by the Member.

If the Member requests an extension of a previously authorized and currently ongoing course of treatment, and the request is an "Urgent Request" as defined above, Life Strategies/USBHPC will modify or deny the request as soon as possible, taking into account the Member's behavioral health condition, and will notify the Member of the decision within 24 hours of the request, provided the Member made the request to Life Strategies/USBHPC at least 24 hours prior to the expiration of the previously authorized course of treatment. If the concurrent care request is not an Urgent Request as defined above, Life Strategies/USBHPC will treat the request as a new request for a Covered Service under the Behavioral Health Plan and will follow the timeframe for non-Urgent requests as discussed above.

If you would like a copy of Life Strategies/USBHPC's description of processes utilized for the authorization or denial of Behavioral Health Services, or the criteria or guidelines related to a particular condition, you may contact the Life Strategies/USBHPC Customer Service Department or visit the USBHPC Website at www.liveandworkwell.com.

Second Opinions

A Member, or his or her treating Life Strategies/USBHPC Participating Provider, may submit a

request for a second opinion to Life Strategies/USBHPC either in writing or verbally through the Life Strategies/USBHPC Customer Service Department. Second opinions will be authorized for situations, including but not limited to, when:

- the Member questions the reasonableness or necessity of recommended procedures;
- the Member questions a diagnosis or plan for care for a condition that threatens loss of life, loss of limb, loss of bodily functions, or substantial impairment, including but not limited to a chronic condition;
- the clinical indications are not clear or are complex and confusing, a diagnosis is in doubt due to conflicting test results, or the treating provider is unable to diagnose the condition and the Member requests an additional diagnosis;
- the Treatment Plan in progress is not improving the medical condition of the Member within an appropriate period of time given the diagnosis and plan of care, and the Member requests a second opinion regarding the diagnosis or continuance of the treatment; or
- the Member has attempted to follow the plan of care or consulted with the initial provider concerning serious concerns about the diagnosis or plan of care.

The request for a second opinion will be approved or denied by Life Strategies/USBHPC's Medical Director (or designee) in a timely fashion appropriate for the nature of your or your Dependent's condition. For circumstances other than an imminent or serious threat to your health, a second opinion request will be approved or denied within five (5) business days after the Participating Provider or Life Strategies/USBHPC receives the request. When there is an imminent and serious threat to your behavioral health, a decision about your second opinion will be made within 72 hours after receipt of the request by your Participating Provider or Life Strategies/USBHPC.

If you are requesting a second opinion about care given by your Participating Provider, the second opinion will be provided by an appropriately qualified behavioral health professional of your choice within the same Participating Provider Network. If you request a second opinion about care received from a specialist, the second opinion will be provided by any behavioral health care professional of your choice from within the same Participating Provider Network. The Participating Provider providing the second opinion will possess the clinical background, including training and expertise, related to the illness or condition associated with the request for a second opinion.

If there is no qualified Participating Provider within the network, then Life Strategies/USBHPC will authorize a second opinion by an appropriately qualified behavioral health professional outside the Participating Provider network. In approving a second opinion either inside or outside of the Participating Provider network, Life Strategies/USBHPC will take into account the ability of the Member to travel to the provider.

A second opinion will be documented by a consultation report which will be made available to you. If the Provider giving the second opinion recommends a particular treatment, diagnostic test or service covered by Life Strategies/USBHPC, and it is determined to be Medically Necessary by your Participating Provider, the treatment, diagnostic test or service will be provided or arranged by the Member's Participating Provider. However, the fact that a provider furnishing a second opinion recommends a particular treatment, diagnostic test or service does not necessarily mean that the treatment, diagnostic test or service is Medically Necessary or a Covered Service under your Life Strategies/USBHPC Behavioral Health Plan. You will be responsible for paying any Copayment, as set forth in your *Schedule of Benefits*, to the Life Strategies/USBHPC Provider who renders the second opinion. If you obtain a second opinion without pre-authorization from your Participating Provider or Life Strategies/USBHPC, you will be financially responsible for the cost of the opinion.

If you or your Dependent's request for a second opinion is denied, Life Strategies/USBHPC will notify you in writing and provide the reason for the denial. You or your Dependent may appeal the denial by following the procedures outlined in the appeals section described below.

To receive a copy of the Second Opinion policy, you may call or write the Life Strategies/USBHPC Customer Service Department at:

Life Strategies/USBHPC
P.O. Box 2839
San Francisco, CA 94126

Telephone: 1-800-851-7407

How are New Treatments and Technologies Evaluated?

Life Strategies/USBHPC is committed to evaluating new treatments and technologies in behavioral health care. A committee composed of Life Strategies/USBHPC's Medical Director and people with subject matter expertise meet at least once a year to assess new advances and programs.

Experimental and Investigational Therapies

Life Strategies/USBHPC also provides an external, independent review process to review its coverage decisions regarding Experimental or Investigational Therapies for Life Strategies/USBHPC Members who meet all of the following criteria:

1. You have a Life-Threatening or Seriously Debilitating condition, as defined below and it meets the criteria listed in items #2, #3, #4 and #5 below:
 - "Life-threatening" means either or both of the following: (i) diseases or conditions where the likelihood of death is high unless the course of the disease is interrupted; (ii) diseases or conditions with potentially fatal outcomes, where the end point of clinical intervention is survival.
 - "Seriously Debilitating" means diseases or conditions that cause major, irreversible morbidity.
2. Your Life Strategies/USBHPC Participating Provider certifies that you have a Life-Threatening or Seriously Debilitating condition, as defined above, for which standard therapies have not been effective in improving your condition, or for which standard therapies would not be medically appropriate for you, or for which there is no more beneficial standard therapy covered by Life Strategies/USBHPC than the therapy proposed pursuant to paragraph (3); and
3. Either (a) your Life Strategies/USBHPC Participating Provider has recommended a treatment, drug, device, procedure, or other therapy that he or she certifies in writing is likely to be more beneficial to you than any available standard therapies, and he or she included a statement of the evidence relied upon by the Participating Provider in certifying his or her recommendation; or (b) you, or your Non-Participating physician Provider who is a licensed, board-certified or board-eligible physician or provider qualified to practice in the area of practice appropriate to treat your condition, has requested a therapy that, based on two documents from medical and scientific evidence (as defined in California Health and Safety Code Section 1370.4(d)), is likely to be more beneficial for you than any available standard therapy. Such certification must include a statement of the evidence relied upon by the physician in certifying his or her recommendation. Life Strategies/USBHPC is not responsible for the payment of services rendered by Non-Participating Providers that are not otherwise covered under the Member's Life Strategies/USBHPC benefits; and
4. A Life Strategies/USBHPC Medical Director (or designee) has denied your request for a drug, device, procedure, or other therapy recommended or requested pursuant to paragraph (3); and

5. The treatment, drug, device, procedure, or other therapy recommended pursuant to paragraph 3, above, would be a covered service, except for Life Strategies/USBHPC's determination that the treatment, drug, device, procedure, or other therapy is Experimental or Investigational. Independent Medical Review for coverage decisions regarding Experimental or Investigational therapies will be processed in accordance with the protocols outlined in **Section Five** of this Evidence of Coverage under "*Independent Medical Review of Grievances Involving a Disputed Health Care Service*".

For more information, please refer to "*Independent Medical Review of Grievances Involving a Disputed Health Care Service*" found in **Section Five, Overseeing Your Behavioral Health Services** of this Evidence of Coverage.

What to do if you have a problem

Our first priority is to meet your needs and that means providing responsive service. If you ever have a question or problem, your first step is to call the Life Strategies/USBHPC Customer Service Department for resolution.

If you feel the situation has not been addressed to your satisfaction, you may submit a formal complaint within 180 days of your receipt of an initial determination over the telephone by calling the Life Strategies/USBHPC toll-free number at 1-800-851-7407. You can also file a complaint in writing:

Life Strategies/USBHPC
P.O. Box 2839
San Francisco, CA 94126
Attn: Appeals Department

Or at the USBHPC website: www.liveandworkwell.com

Appealing a Behavioral Health Benefit Decision

The individual initiating the appeal may submit written comments, documents, records, and any other information relating to the appeal regardless of whether this information was submitted or considered in the initial determination. The Member may obtain, upon request and free of charge, copies of all documents, records, and other information relevant to the Member's appeal. An individual, who is neither the individual who made the initial determination that is the subject of the appeal nor the subordinate of that person, will review the appeal.

The Life Strategies/USBHPC Medical Director (or designee) will review your appeal and make a determination within a reasonable period of time appropriate to the circumstances but not later than thirty (30) days after Life Strategies/USBHPC's receipt of the appeal, except in the case of "expedited reviews" discussed below. For appeals involving the delay, denial, or modifications of Behavioral Health Services, Life Strategies/USBHPC's written response will describe the criteria or guidelines used and the clinical reasons for its decision, including all criteria and clinical reasons related to Medical Necessity. For determinations delaying, denying, or modifying Behavioral Health Services based on a finding that the services are not Covered Services, the response will specify the provisions in the plan contract that exclude that coverage. If the complaint is related to quality of care, the complaint will be reviewed through the procedure described in the section of this *Combined Evidence of Coverage and Disclosure Form* captioned Life Strategies/USBHPC Quality Review Process.

Binding Arbitration and Voluntary Mediation

If the Member is dissatisfied with the appeal, the Member may submit or request that Life Strategies/

USBHPC submit the appeal to voluntary mediation and/or binding arbitration before Judicial Arbitration and Mediation Service (“JAMS”). Such voluntary mediation or binding arbitration will be limited to claims that are not subject to the Employee Retirement Income Security Act of 1974 (ERISA).

Voluntary Mediation – In order to initiate mediation, the Member or agent acting on behalf of the Member shall submit a written request for voluntary mediation. If the parties mutually agree to mediation, the mediation will be administered by JAMS in accordance with JAMS Mediation Rules and Procedures, unless otherwise agreed to by the parties. Expenses for mediation shall be borne equally by the parties. The Department of Managed Health Care shall have no administrative or enforcement responsibilities in connection with the voluntary mediation process.

Binding Arbitration – Any and all disputes of any kind whatsoever, including, but not limited to, claims for medical malpractice (that is, as to whether any medical services rendered under the health plan were unnecessary or unauthorized or were improperly, negligently or incompetently rendered) between Member (including any heirs, successors or assigns of Member) and Life Strategies/USBHPC, except for claims subject to ERISA, shall be submitted to Binding Arbitration. Any such dispute will not be resolved by a lawsuit or resort to court process, except to the extent the Federal Arbitration Act provides for judicial review of arbitration proceedings. Member and Life Strategies/USBHPC further agree that neither the Court nor any arbitrator shall have the power to delay arbitration of any dispute or to refuse to order any dispute to arbitration, under any provision of Section 1281 et seq. of the California Code of Civil Procedure (including but not limited to 1281.2(c)), or any successor or replacement provision thereto, of any comparable provision of any other state law. Member and Life Strategies/USBHPC further specifically agree that any disputes about the scope of any arbitration or about the arbitration or about the arbitrability of any dispute shall be determined by the arbitrator. Member and Life Strategies/USBHPC are giving up their constitutional rights to have any such dispute decided in a court of law before a jury and are instead accepting the use of Binding Arbitration by a single arbitrator in accordance with the Comprehensive Rules of JAMS in effect at the time of the arbitration, and administration of the arbitration shall be performed by JAMS or such other arbitration service as the parties may agree in writing. The parties will endeavor to mutually agree to the appointment of the arbitrator, but if such agreement cannot be reached within 30 days following the date demand for arbitration is made, the arbitrator appointment procedures in the Comprehensive Rules of JAMS will be utilized.

Arbitration hearings shall be held in Orange County, California or at such other location as the parties may agree in writing. Civil discovery may be taken in such arbitration as provided by California law and the Code of Civil Procedure. The arbitrator selected shall have the power to control the timing, scope and manner of the taking of discovery and shall further have the same powers to enforce the parties' respective duties concerning discovery as would a Superior Court of California including, but not limited to, the imposition of sanctions. The arbitrator shall have the power to grant all remedies provided by California law. The parties shall divide equally the expenses of JAMS and the arbitrator. In cases of extreme hardship and to prevent any such hardship or unconscionability, Life Strategies/USBHPC may assume all or part of the Member's share of the fees and expenses of JAMS and the arbitrator, provided the Member submits a hardship application to JAMS and provided JAMS approves such application. The approval or denial of the hardship application will be determined solely by JAMS. The arbitrator shall prepare in writing an award that includes the legal and factual reasons for the decision.

The requirement of Binding Arbitration shall not preclude a party from seeking a temporary restraining order or preliminary injunction or other provisional remedies from a court with jurisdiction; however, any and all other claims or causes of action, including, but not limited to those seeking damages, restitution, or other monetary relief, shall be subject to Binding Arbitration as provided herein and any claim for

permanent injunctive relief shall be stayed pending completion of the arbitration. The Federal Arbitration Act, 9 U.S.C. Sections 1-16, shall also apply to the arbitration.

ALL PARTIES EXPRESSLY AGREE TO WAIVE THEIR CONSTITUTIONAL RIGHT TO HAVE DISPUTES BETWEEN THEM RESOLVED IN COURT BEFORE A JURY AND ARE INSTEAD ACCEPTING THE USE OF BINDING ARBITRATION.

Expedited Review Process

Appeals involving an imminent or serious threat to the health of the Member, including, but not limited to, severe pain, potential loss of life, limb, or other major bodily functions will be immediately referred to the Life Strategies/USBHPC Medical Director for expedited review, regardless of whether such appeal is received orally or in writing. If an appeal has been sent to the Life Strategies/USBHPC Medical Director for immediate expedited review, Life Strategies/USBHPC will immediately inform the Member, in writing, of his or her right to notify the Department of Managed Health Care with a written statement of the disposition or pending status of the expedited review no later than three (3) days from receipt of complaint. The Department of Managed Health Care may waive the requirement that you complete the appeals process or participate in the appeals process for at least thirty (30) days if the Department of Managed Health Care determines that an earlier review is necessary.

Independent Medical Review of Grievances involving a disputed Behavioral Health Service

A Member may request an Independent Medical Review (“IMR”) of disputed Behavioral Health Services from the Department of Managed Health Care (“DMHC”) if the Member believes that Behavioral Health Services have been improperly denied, modified, or delayed by Life Strategies/USBHPC. A “disputed Behavioral Health Service” is any Behavioral Health Service eligible for coverage under the Evidence of Coverage that has been denied, modified, or delayed by Life Strategies/USBHPC, in whole or in part because the service requested by you or your Provider was based on a finding that the requested service is Experimental or Investigational or is not Medically Necessary. The Member must meet the criteria described in the Eligibility section to see if his or her grievance qualifies for an IMR. The IMR process is in addition to the procedures and remedies that are available to the Member under the Life Strategies/USBHPC Appeal Process described above. If your complaint or appeal pertains to a disputed Behavioral Health Service subject to IMR (as discussed below), you should file your complaint or appeal within 180 days of receiving a denial notice.

Completed applications for IMR should be submitted to the DMHC. The Member pays no fee to apply for IMR. The Member has the right to include any additional information or evidence not previously provided to Life Strategies/USBHPC in support of the request for IMR. Life Strategies/USBHPC will provide the Member with an IMR application form with any grievance disposition letter that denies, modifies, or delays Behavioral Health Services. The Member may also reach the DMHC by calling 1-888-HMO-2219. The DMHC fax number is 1- 916-255-5241

A decision not to participate in the IMR process may cause the Member to forfeit any statutory right to pursue legal action against Life Strategies/USBHPC regarding the disputed behavioral health service.

IMR Eligibility for Independent Medical Review Experimental or Investigational Treatment Decisions

If you suffer from a Life-Threatening or Seriously Debilitating condition, you may have the opportunity to seek IMR of Life Strategies/USBHPC’s coverage decision regarding Experimental or Investigational therapies under California’s Independent Medical Review System pursuant to Health and Safety Code Section 1370.4. Life- Threatening means either or both of the following: (a) conditions where the

likelihood of death is high unless the course of the condition is interrupted; (b) conditions with potentially fatal outcomes, where the end point of clinical intervention is survival. Seriously Debilitating means conditions that cause major, irreversible morbidity.

To be eligible for IMR of Experimental or Investigational treatment, your case must meet all of the following criteria:

1. Your Provider certifies that you have a Life- Threatening or Seriously Debilitating condition for which:
 - Standard therapies have not been effective in improving your condition, or
 - Standard therapies would not be medically appropriate for you, or
 - There is no more beneficial standard therapy covered by Life Strategies/USBHPC than the proposed Experimental or Investigational therapy proposed by your Provider under the following paragraph.
2. Either (a) your Life Strategies/USBHPC Provider has recommended a treatment, drug, device, procedure or other therapy that he or she certifies in writing is likely to be more beneficial to you than any available standard therapies, and he or she has included a statement of the evidence relied upon by the Provider in certifying his or her recommendation; or (b) you or your Non-Participating Provider – who is a licensed, board certified or board-eligible Provider qualified to practice in the specialty appropriate to treating your condition – has requested a therapy that, based on two documents of medical and scientific evidence identified in California Health and Safety Code Section 1370.4(d), is likely to be more beneficial than any available standard therapy. To satisfy this requirement, the Provider certification must include a statement detailing the evidence relied upon by the Provider in certifying his or her recommendation. (Please note that Life Strategies/USBHPC is not responsible for the payment of services rendered by non-contracting Providers who are not otherwise covered under your Life Strategies/USBHPC benefits.)
3. A Life Strategies/USBHPC Medical Director has denied your request for a treatment or therapy recommended or requested pursuant to the above paragraph.
4. The treatment or therapy recommended pursuant to Paragraph 2 above would be a Covered Service, except for Life Strategies/USBHPC’s determination that the treatment, drug, device, procedure or other therapy is Experimental or Investigational.

If you have a Life-Threatening or Seriously Debilitating condition and USBHPC denies your request for Experimental or Investigational therapy, Life Strategies/ USBHPC will send a written notice of the denial within five (5) business days of the decision. The notice will advise you of your right to request IMR, and include a Provider certification form and an application form with a pre-addressed envelope to be used to request IMR from the DMHC. (Please note that you may request an IMR, if Life Strategies/USBHPC denied your request for Experimental or Investigational Therapy, without going through the Life Strategies/USBHPC grievance process.)

Disputed Behavioral Health Services Regarding Medically Necessity

You may also request IMR when any Behavioral Health Service has been denied, modified or delayed by Life Strategies/USBHPC or one of its Providers, in whole or in part, due to a finding that the service is not Medically Necessary. (Note: Disputed Behavioral Health Services do not encompass coverage decisions. Coverage decisions are decisions that approve or deny services substantially based on whether or not a particular service is included or excluded as a covered benefit under the terms and conditions of your coverage.)

You are eligible to submit an application to the DMHC for IMR of a Disputed Behavioral Health Service if you meet all of the following criteria:

Questions? Call our Customer Service Department at 1-800-851-7407

- The Member's provider has recommended a Behavioral Health Service as Medically Necessary; or
- The Member has received Urgently Needed Services or Emergency Services that a provider determined was Medically Necessary; or
- The Member has been seen by a Life Strategies/ USBHPC Participating Provider for diagnosis or treatment of the medical condition for which the Member sought independent review;
- The disputed Behavioral Health Service has been denied, modified, or delayed by Life Strategies/USBHPC, based in whole or in part on a decision that the Behavioral Health Service is not Medically Necessary; and
- The Member has filed a grievance with Life Strategies/USBHPC and the disputed decision is upheld or the grievance remains unresolved after thirty (30) days. If the grievance requires expedited review, the Member may bring it immediately to the DMHC's attention. The DMHC may waive the preceding requirement that the Member follow Life Strategies/USBHPC's grievance process in extraordinary and compelling cases.

Accepted Applications for the Independent Medical Review

Upon receiving a Member's application for IMR, the DMHC will review the request and notify the Member whether the Member's case has been accepted. If the Member's case is eligible for IMR, the dispute will be submitted to an independent medical review organization (IRO) contracted with the DMHC for review by one or more expert reviewers, independent of Life Strategies/USBHPC, who will make an independent determination of whether or not the care should be provided. The IRO selects an independent panel of behavioral health professionals knowledgeable in the treatment of the Member's conditions, the proposed treatment and the guidelines and protocols in the area of treatment under review. Neither the Member nor Life Strategies/USBHPC will control the choice of expert reviews.

Life Strategies/USBHPC must provide the following documents to the IRO within three business days of receiving notice from the DMHC that the Member has successfully applied for an IMR:

- The relevant medical records in the possession of Life Strategies/USBHPC or its Participating Providers;
- All information provided to the Member by Life Strategies/USBHPC and any of its Participating Providers concerning Life Strategies/USBHPC and Participating Provider decision regarding the Member's condition and care (including a copy of Life Strategies/USBHPC's denial notice sent to the Member).
- Any materials that the Member or Provider submitted to Life Strategies/USBHPC and its Participating Providers in support of the request for the Behavioral Health Services.
- Any other relevant documents or information used by Life Strategies/USBHPC or its Participating Providers in determining whether the Behavioral Health Services should have been provided and any statement by Life Strategies/USBHPC or its Participating Providers explaining the reason for the decision. Life Strategies/USBHPC will provide copies of these documents to the Member and the Member's Provider unless any information in them is found by the DMHC to be privileged.

If there is an imminent and serious threat to the Member's health, Life Strategies/USBHPC will deliver the necessary information and documents listed above to the IRO within 24 hours of approval of the request for IMR.

After submitting all of the required materials to the IRO, Life Strategies/USBHPC will promptly issue the Member a notification that includes an annotated list of the documents submitted and offer the Member the opportunity to request copies of those documents from Life Strategies/USBHPC.

If there is any information or evidence the Member or the Member's Provider wish to submit to the

DMHC in support of IMR that was not previously provided to Life Strategies/USBHPC, the Member may include this information with the IMR application to the DMHC.

Also as required, the Member or the Member's Provider must provide to the DMHC or the IRO copies of any relevant behavioral health records, and any newly developed or discovered relevant records after the initial documents are provided, and respond to any requests for additional records or other relevant information from the expert reviewers.

The Independent Medical Review Decision

The independent review panel will render its analysis and recommendations on the Member's IMR case in writing, and in layperson terms to the maximum extent practical, within thirty (30) days of receiving the Member's request for IMR and supporting information. The time may be adjusted under any of the following circumstances:

- In the case of a review of Experimental or Investigational determination, if the Member's Provider determines that the proposed treatment or therapy would be significantly less effective if not promptly initiated. In this instance, the analysis and recommendations will be rendered within seven days of the request for expedited review. The review period can be extended up to three days for a delay in providing required documents at the request of the expert.
- If the Behavioral Health Services have not been provided and the Member's Provider or the DMHC certifies in writing that an imminent and serious threat to the Member's life exist, including, but not limited to, serious pain, the potential loss of life, limb or major bodily function or the immediate and serious deterioration of the Member's health. In this instance, any analyses and recommendation of the experts must be expedited and rendered within three days of the receipt of the Member's application and supporting information.
- If approved by the DMHC, the deadlines for the expert reviewers' analyses and recommendations involving both regular and expedited reviews may be extended for up to three days in extraordinary circumstances or for good cause.

The IRO will provide the DMHC, Life Strategies/ USBHPC, the Member and the Member's Provider with each of the experts' analyses and recommendations, and a description of the qualifications of each expert. The IRO will keep the names of the expert reviewers confidential, except in cases where the reviewer is called to testify and in response to court orders. In the case of an Experimental or Investigational determination, the experts' analyses will state the reasons the requested Experimental or Investigational therapy is or is not likely to be more beneficial to the Member than any available standard therapy and the reasons for recommending why the therapy should or should not be provided by Life Strategies/USBHPC, citing the Member's specific medical condition, the relevant documents provided and the relevant medical and scientific evidence supporting the expert's recommendation. In the case of a review of a disputed health care service denied as not Medically Necessary, the experts' analyses will state whether the disputed health care service is Medically Necessary and cite your medical condition, the relevant documents in the record and the reviewer's relevant findings. The recommendation of the majority of the experts on the panel will prevail. If the experts on the panel are evenly divided as to whether the Behavioral Health Services should be provided, the panel's decision will be deemed to be in favor of coverage. If the majority of the experts on the panel do not recommend providing the Behavioral Health Services, Life Strategies/USBHPC will not be required to provide the service.

When a Decision is Made

The DMHC will immediately adopt the decision of the IRO upon receipt and will promptly issue a written decision to the parties that will be binding on Life Strategies/USBHPC. Life Strategies/USBHPC will promptly implement the decision when received from the DMHC. In the case of an IRO determination requiring reimbursement for services already rendered, Life

Strategies/USBHPC will reimburse either the Member or the Member's Provider, whichever applies, within five (5) working days. In the case of services not yet rendered to the Member, Life Strategies/USBHPC will authorize the services within five (5) working days of receiving the written decision from the DMHC, or sooner if appropriate for the nature of the Member's medical condition and will inform the Member and the Member's Provider of the authorization.

Life Strategies/USBHPC will promptly reimburse the Member for reasonable costs associated with Urgently Needed Services or Emergency Services outside of the Life Strategies/USBHPC Participating Provider network, if:

- The services are found by the IRO to have been Medically Necessary;
- The DMHC finds the Member's decision to secure services outside of Life Strategies/USBHPC's Participating Provider network prior to completing the Life Strategies/USBHPC grievance process or seeking IMR was reasonable under the circumstances; and
- The DMHC finds that the disputed health care services were a covered benefit under the Life Strategies/USBHPC *Group Subscriber Agreement*.

Behavioral Health Services required by IMR will be provided subject to the terms and conditions generally applicable to all other benefits under the Life Strategies/USBHPC Plan.

For more information regarding the IMR process, or to request an application, the Member should contact the Life Strategies/USBHPC Customer Service Department at 1-800-851-7407.

The Life Strategies/USBHPC Quality Review Process

The quality review process is a Member-initiated internal review process that addresses Member concerns regarding the quality or appropriateness of services provided by Life Strategies/USBHPC Participating Providers that has the potential for an adverse effect on the Member. Upon receipt of the Member's concern, the concern is referred to the Quality Improvement Department for investigation. Life Strategies/USBHPC takes great pride in the quality of our Participating Providers. That is why complaints specifically about the quality of the care you receive from your Participating Provider are handled in an expedited fashion. Quality of care complaints that affect a Member's current treatment will be immediately evaluated and if necessary, other appropriate Life Strategies/USBHPC personnel and the Life Strategies/USBHPC Participating Provider will be consulted.

The Quality Improvement Manager (or designee) will be responsible for responding to questions the Member may have about his or her complaint and about the Quality Review process. In appropriate instances, a meeting may be arranged between the Member and the Participating Provider.

The relevant medical records will be obtained from the appropriate providers and reviewed by the Life Strategies/USBHPC Quality Improvement Manager (or designee). If necessary, a letter is sent to the Participating Provider, as appropriate, requesting further information. Additional information will be received and reviewed by the Quality Improvement Manager (or designee). After reviewing the medical records, the case may be referred to the Peer Review Committee for review and recommendation of corrective action against the Life Strategies/USBHPC Participating Provider involved, if appropriate.

If the Member has submitted a written complaint, the Member will be notified of the completion in writing within thirty (30) days. The oral and written communications involving the Quality Review Process and the results of the review are confidential and cannot be shared with the Member. The outcome of the Quality Review Process cannot be submitted to voluntary mediation or binding arbitration as described above under the Life Strategies/USBHPC Appeals Process. The Quality

Improvement Manager will follow up to ensure that any corrective actions against a Participating Provider are carried out.

Review by the Department of Managed Health Care

The California Department of Managed Health Care is responsible for regulating health care services plans. If you have a grievance against your health plan, you should first telephone your health plan at **1-800-851-7407** or **711 (TTY)** and use your health plan's grievance process before contacting the Department. Utilizing this grievance procedure does not prohibit any potential legal right or remedies that may be available to you. If you need help with a grievance involving an Emergency, a grievance that has not been satisfactorily resolved by your health plan, or a grievance that has remained unresolved for more than thirty (30) days, you may call the Department for assistance. You may also be eligible for an Independent Medical Review (IMR). If you are eligible for IMR, the IMR process will provide an impartial review of medical decisions made by a health plan related to the Medical Necessity of a proposed service or treatment, coverage decisions for treatment that are Experimental or Investigational in nature and payment disputes for Emergency or Urgently Needed medical services. The Department also has a toll-free telephone number (**1-888-HMO-2219**) and a **TDD line (1-877-688-9891)** for the hearing and speech impaired. The Department's Internet Web site **<http://www.hmohelp.ca.gov>** has complaint forms, IMR application forms and instructions online.



Section Six. General Information

- *What if I Get a Bill?*
- *Your Financial Responsibilities*
- *Termination of Benefits*
- *Confidentiality of Information*
- *Language Assistance Services*
- *Hearing and Speech Impaired Telephone Lines*
- *Coverage in Extraordinary Circumstances*
- *Compensation for Providers*
- *Suspected Health Care Fraud*
- *What to do if you suspect health care fraud?*
- *Public Policy Participation*

What follows are answers to some questions about your coverage. If you have any questions of your own that have not been answered, please call our Customer Service Department.

What if I Get a Bill?

You should not get a bill from your Life Strategies/ USBHPC Participating Provider because Life Strategies/USBHPC's Participating Providers have been instructed to send all their bills to us for payment. You may, however, have to pay a Copayment to the Participating Provider each time you receive services. You could get a bill from an emergency room provider if you use Emergency care. If this happens, send Life Strategies/USBHPC the original bill or claim as soon as possible and keep a copy for yourself. You are responsible only for the amount of your Copayment, as described in the *Schedule of Benefits* in this *Combined Evidence of Coverage and Disclosure Form*.

Forward the bill to:

Life Strategies/USBHPC Claims Department
P.O. Box 30602
Salt Lake City, UT 84130-0602

Your Financial Responsibilities

Please refer to the "Payment Responsibility" section of your Ventura County Health Care Plan *Medical Combined Evidence of Coverage and Disclosure Form*.

Termination of Benefits

Please refer to the "Termination of Benefits" section of your Ventura County Health Care Plan *Medical Combined Evidence of Coverage and Disclosure Form*.

Confidentiality of Information

Life Strategies/USBHPC takes the subject of Member confidentiality very seriously and takes great measures to protect the confidentiality of all Member information in its possession, including the protection of treatment records and personal information. Life Strategies/USBHPC provides

information only to the professionals delivering your treatment or as otherwise required by law. Confidentiality is built into the operations of Life Strategies/USBHPC through a system of control and security that protects both written and computer-based information.

A statement describing Life Strategies/USBHPC's policies and procedures for preserving the confidentiality of medical records is available and will be furnished to you upon request. If you would like a copy of Life Strategies/USBHPC's confidentiality policies and procedures, you may call our Customer Service Department at 1-800-851-7407.

Does Life Strategies/USBHPC offer Language Interpretation and Translation Services?

Life Strategies/USBHPC uses a telephone interpretation service for almost 140 languages and dialects. This is in addition to the selection of Customer Service representatives who are fluent in a language other than English. Please refer to the USBHPC Participating Provider Directory at www.liveandworkwell.com for specific language interpretation availability. Certain translated member materials are also available upon request by calling USBHPC's Customer Service Department at 1-800-851-7407.

Does Life Strategies/USBHPC offer Hearing and Speech Impaired Telephone Lines?

Life Strategies/USBHPC uses a national relay service for the hearing and speech impaired. Dial 711 and enter 1-800-851-7407.

How is my coverage provided under Extraordinary Circumstances?

In the unfortunate event of a major disaster, epidemic, war, riot, civil insurrection, or complete or partial destruction of facilities, our Participating Providers will do their best to provide the services you need. Under these extreme conditions, go to the nearest doctor or hospital for Emergency Services. Life Strategies/USBHPC will later provide appropriate reimbursement.

How does Life Strategies/USBHPC compensate Its Participating Providers?

Life Strategies/USBHPC itself is not a provider of Behavioral Health Services. Life Strategies/USBHPC typically contracts with independent providers to provide Behavioral Health Services to its Members and with hospitals to provide hospital services. Once they are contracted, they become Life Strategies/USBHPC Participating Providers. Life Strategies/USBHPC's network of Participating Providers includes individual Practitioners, group practices, and facilities.

Life Strategies/USBHPC Participating Providers, who are groups, or facilities, may in turn employ or contract with individual psychiatrists, psychologists or other licensed behavioral health professionals. None of the Participating Providers or their employees are employees or agents of Life Strategies/USBHPC. Likewise, neither USBHPC nor any employee of Life Strategies/USBHPC is an employee or agent of any Participating Provider.

Our Life Strategies/USBHPC Participating Providers are paid on a discounted fee-for-service basis for the services they provide. They have agreed to provide services to you at the normal fee they charge, minus a discount. Life Strategies/USBHPC does not compensate nor does it provide any financial bonuses or any other incentives to its Providers based on their utilization patterns. If you would like to know more about fee-for-service reimbursement, you may request additional information from the Life Strategies/USBHPC Customer Service Department or your Life Strategies/USBHPC Participating Provider.

What do you do if you suspect health care fraud?

Life Strategies/USBHPC takes health care fraud by its Participating Providers or by its employees very seriously and has taken great measures to prevent, detect and investigate health care fraud. Life

Strategies/USBHPC has put in place policies and procedures to address fraud and report fraud to the appropriate law enforcement and regulatory entities in the investigation and prosecution of health care fraud. If you suspect fraud by any Life Strategies/USBHPC Participating Provider or any Life Strategies/USBHPC employee, please call the Life Strategies/USBHPC anti-fraud hotline at 1-800-455-4521.

How can I participate in USBHPC'S Public Policy?

USBHPC affords its Members the opportunity to participate in establishing its public policy. For the purpose of this paragraph, "public policy" means acts performed by USBHPC and its employees to assure the comfort, dignity and convenience of Members who rely on Participating Providers to provide Covered Services. USBHPC members comprise at least 51% of USBHPC's Public Policy Committee. If you are interested in participating in the establishment of USBHPC's public policy, please call the USBHPC Customer Service Department for more details.

Section Seven Definitions



Section Seven. Definitions

Life Strategies/USBHPC is dedicated to making its services easily accessible and understandable. To help you understand the precise meaning of many terms used to explain your benefits, we have provided the following definitions. These definitions apply to the capitalized terms used in your *Combined Evidence of Coverage and Disclosure Form*, as well as the *Schedule of Benefits*. Please refer to the *Schedules of Benefits* to determine which of the definitions below apply to your benefit plan.

Behavioral Health Plan. The Life Strategies/USBHPC Behavioral Health Plan that includes coverage for the Medically Necessary diagnosis and treatment of Mental Disorders and Substance Use Disorder, as described in the Behavioral Health *Group Subscriber Agreement*, this *Combined Evidence of Coverage and Disclosure Form*, and the *Schedule of Benefits*.

Behavioral Health Services. Services for the Medically Necessary diagnosis and treatment of Mental Disorders and Substance Use Disorders, which are provided to Members pursuant to the terms and conditions of the Life Strategies/USBHPC Behavioral Health Plan.

Behavioral Health Treatment (“BHT”). Professional services and treatment programs, including applied behavior analysis and evidence-based behavior intervention programs that develop or restore, to the maximum extent practicable, the functioning of an individual with pervasive developmental disorder or autism, and that meet all of the following criteria:

- The treatment is prescribed by a licensed Participating Physician of the California Business and Professions Code or developed by a licensed Participating psychologist.
- The treatment is provided under a treatment plan prescribed by a Participating Qualified Autism Service Provider and is administered by one of the following:
 - A Participating Qualified Autism Service Provider.
 - A Participating Qualified Autism Service Professional supervised and employed by the Participating Qualified Autism Service Provider.
 - A Participating Qualified Autism Service Paraprofessional supervised and employed by a Participating Qualified Autism Service Provider.
- The treatment plan has measurable goals over a specific timeline that is developed and approved by the Participating Qualified Autism Service Provider for the specific Member being treated. The treatment plan shall be reviewed no less than once every six months by the Participating Qualified Autism Service Provider and modified whenever appropriate, and shall be consistent with Section 4686.2 of the California Welfare and Institutions Code pursuant to which the Participating Qualified Autism Service Provider does all of the following:
 - Describes the Member’s behavioral health impairments to be treated.
 - Designs an intervention plan that includes the service type, number of hours, and parent participation needed to achieve the plan’s goal and objectives, and the frequency at which the Member’s progress is evaluated and reported.
 - Provides intervention plans that utilize evidence-based practices, with demonstrated clinical efficacy in treating pervasive developmental disorder or autism.
- Discontinues intensive behavioral intervention services when the treatment goals and objectives are achieved or no longer appropriate.

- The treatment plan is not used for purposes of providing or for the reimbursement of respite, day care, or educational services and is not used to reimburse a parent for participating in the treatment program. The treatment plan shall be made available to us upon request.

Behavioral Health Treatment Plan. A written clinical presentation of the Life Strategies/USBHPC Participating Provider’s diagnostic impressions and therapeutic intervention plans. The Behavioral Health Treatment Plan is submitted routinely to Life Strategies/USBHPC for review as part of the concurrent review monitoring process.

Behavioral Health Treatment Program. A structured treatment program aimed at the treatment and alleviation of Substance Use Disorder and/or Mental Disorders.

Benefit Plan Design. The specific behavioral health Benefit Plan Design for a Behavioral Health Plan which describes the benefit coverage, pertinent terms and conditions for rendering Behavioral Health Services, and the exclusions or limitations applicable to the Covered Behavioral Health Services.

Calendar Year. The period of time commencing 12:00 A.M. on January 1 through 11:59 P.M. on December 31.

Case Management. A collaborative process that assesses, plans, implements, coordinates, monitors and evaluates options to meet an individual’s behavioral health needs based on Medical Necessity, behavioral health benefits and available resources in order to promote a quality outcome for the individual Member.

Continuity of Care Condition(s). The completion of Covered Services will be provided by a terminated Participating Provider to a Member who, at the time of the Participating Provider’s contract termination, was receiving any of the following Covered Services from that Participating Provider:

1. **An Acute Condition:** An acute condition is a behavioral health condition that involves a sudden onset of symptoms due to an illness, or other behavioral health problems that requires prompt medical attention and that has a limited duration. Completion of Covered Services will be provided for the duration of the acute condition.
2. **A Serious Chronic Condition:** A serious chronic condition is a behavioral health condition due to illness or other behavioral health conditions that is serious in nature, and that persists without full cure or worsens over an extended period of time, or requires ongoing treatment to maintain remission or prevent deterioration. Completion of Covered Services will be provided for the period of time reasonably necessary to complete the active course of treatment and to arrange for a clinically safe transfer to a provider, as determined by the Life Strategies/USBHPC Medical Director (or designee) in consultation with the member, the terminated Participating Provider and as applicable, the receiving Participating Provider, consistent with good professional practice. Completion of covered services for this condition will not exceed twelve (12) months from the agreement’s termination.
3. **Other Procedure:** Other Procedure that has been authorized by Life Strategies/USBHPC or the member’s assigned Participating Provider as part of a documented course of treatment and had been recommended and documented by the terminated Participating Provider to occur within 180 calendar days of the Agreement’s termination date.

Copayments. Costs payable by the Member at the time Covered Services are received. Copayments may be a specific dollar amount or a percentage of covered charges as specified in this *Combined Evidence of Coverage and Disclosure Form* and are shown on the Life Strategies/USBHPC *Schedule of Benefits*.

Covered Services. Medically Necessary Behavioral Health Services provided pursuant to the *Group Subscriber Agreement*, this *Combined Evidence of Coverage and Disclosure Form* and *Schedule of Benefits*

for Emergencies or those Behavioral Health Services, which have been pre-authorized by Life Strategies/USBHPC when preauthorization is required as described in this *Combined Evidence of Coverage and Disclosure Form*.

Custodial Care. Personal services required to assist the Member in meeting the requirements of daily living. Custodial Care is not covered under this Life Strategies/USBHPC Behavioral Health Plan. Such services include, without limitation, assistance in walking, getting in or out of bed, bathing, dressing, feeding, or using the lavatory, preparation of special diets and supervision of medication schedules. Custodial Care does not require the continuing attention of trained medical or paramedical personnel.

Customer Service Department. The department designated by Life Strategies/USBHPC to whom oral or written Member issues may be addressed. The Customer Service Department may be contacted by telephone at 1-800-851-7407 or in writing at:

Life Strategies/USBHPC
P.O. Box 2839
San Francisco, CA 94126

Day Treatment Center. A Participating Facility which provides a specific Behavioral Health Treatment Program on a full or part-day basis pursuant to a written Behavioral Health Treatment Plan approved and monitored by a Life Strategies/USBHPC Participating Practitioner and which is also licensed, certified, or approved to provide such services by the appropriate state agency.

Dependent. Any Member of a Subscriber's family who meets all the eligibility requirements set forth by the Employer Group under this Life Strategies/USBHPC Behavioral Health Plan and for whom applicable Plan Premiums are received by Life Strategies/USBHPC.

Developmental Delay. A delayed attainment of age appropriate milestones in the areas of speech-language, motor, cognitive, and social development.

Diagnostic and Statistical Manual (or DSM-IV- TR).

The fourth edition of the *Diagnostic and Statistical Manual of Mental Disorders*, which is published by the American Psychiatric Association and which contains the criteria for diagnosis of Substance Use Disorder and Mental Disorders.

Domestic Partner is a person who meets the eligibility requirements, as defined by your Employer Group, and the following:

- i. Is eighteen (18) years of age or older. An exception is provided to Subscribers and/or Dependents less than 18 years of age who have, in accordance with California Law, obtained:
 - Written consent from the underage person's parents or legal guardian and a court order granting permission to the underage person to establish a domestic partnership.
 - A court order establishing a domestic partnership if the underage person does not have a parent or legal guardian or a parent or legal guardian capable of consenting to the domestic partnership.
- ii. Is mentally competent to consent to contract.
- iii. Is unmarried or not a member of another domestic partnership.
- iv. Is not related by blood to the Subscriber to a degree of closeness that would prohibit marriage in the state of residence.

Emergency or Emergency Services. A behavioral health condition manifesting itself by acute symptoms of sufficient severity, including severe pain, such that the Prudent Layperson would expect the absence of immediate Behavioral Health Services to result in any of the following:

- Immediate harm to self or others;
- Placing one's health in serious jeopardy;
- Serious impairment of one's functioning; or
- Serious dysfunction of any bodily organ or part.

If you or your Dependent are experiencing a situation which requires Behavioral Health Services, and a delay in treatment from a Life Strategies/USBHPC Participating Provider would result in a serious deterioration to your health, the situation will be considered an Emergency.

Emergency Treatment. Medically Necessary ambulance and ambulance transport services provided through the "911" Emergency response system and medical screening, examination and evaluation by a Practitioner, to the extent permitted by applicable law and within the scope of their licensure and clinical privileges, to determine if an Emergency for a Behavioral Health condition exists, and if it does, the care and treatment by a Practitioner necessary to relieve or eliminate the Emergency within the capabilities of the facility.

Employer Group. An employer, labor union, trust, organization, association, or other entity to which the Life Strategies/USBHPC *Group Subscriber Agreement* has been issued.

Experimental and Investigational. Please refer to the "Experimental and Investigational Therapies" Section of this *Combined Evidence of Coverage and Disclosure Form*.

Family Member. The Subscriber's Spouse and any person related to the Subscriber or Spouse by blood, marriage, adoption or guardianship. An enrolled Family Member is a Family Member who is enrolled with Life Strategies/USBHPC, meets all the eligibility requirements of the Subscriber's Employer Group and Life Strategies/USBHPC, and for whom Premiums have been received by Life Strategies/USBHPC. An eligible Family Member is a Family Member who meets all the eligibility requirements of the Subscriber's Employer Group and Life Strategies/USBHPC.

Group Subscriber Agreement. The Agreement for the provision of Behavioral Health Services between the Employer Group and Life Strategies/USBHPC.

Group Therapy. Goal-oriented Behavioral Health Services provided in a group setting (usually about 6 to 12 participants) by a Life Strategies/USBHPC Participating Practitioner. Group Therapy can be made available to the Member in lieu of individual outpatient therapy.

Inpatient Treatment Center. An acute care Participating Facility which provides Behavioral Health Services in an acute, inpatient setting, pursuant to a written Behavioral Health Treatment Plan approved and monitored by a Life Strategies/USBHPC Participating Practitioner, and which also:

- provides 24-hour nursing and medical supervision; and
- is licensed, certified, or approved as such by the appropriate state agency.

Learning Disability. A condition where there is a meaningful difference between a person's current level of learning ability and the level that would be expected for a person of that age.

Life Strategies/USBHPC Clinician. A person licensed as a psychiatrist, psychologist, clinical social

worker, marriage and family therapist, nurse, or other health care professional licensed, certified or otherwise authorized under California law with appropriate training and experience in Behavioral Health Services, who is employed or under contract with Life Strategies/USBHPC related to managing Covered Behavioral Health Services.

Limiting Age. The age established by the Employer Group when a Dependent is no longer eligible to be an enrolled Family Member under the Subscriber's coverage.

Maximum Benefit. The lifetime or annual maximum amount shown in the Life Strategies/USBHPC *Schedule of Benefits* which Life Strategies/USBHPC will pay for any authorized Behavioral Health Services provided to Members by Life Strategies/USBHPC Participating Providers.

Medical Detoxification. The medical treatment of withdrawal from alcohol, drug or other substance addiction is covered. In most cases of alcohol, drug or other substance abuse or toxicity, outpatient treatment is appropriate unless another medical condition requires treatment at an Inpatient Treatment Center.

Medically Necessary (or Medical Necessity) refers to an intervention, if, as recommended by the treating Practitioner and determined by the Medical Director of Life Strategies/USBHPC to be all of the following:

- A health intervention for the purpose of treating a Mental Disorder or Substance Use Disorder;
- The most appropriate level of service or item, considering potential benefits and harms to the Member;
- Known to be effective in improving health outcomes. For existing interventions, effectiveness is determined first by scientific evidence, then by professional standards, then by expert opinion. For new interventions, effectiveness is determined by scientific evidence; and
- If more than one health intervention meets the requirements of (a) through (c) above, furnished in the most cost-effective manner that may be provided safely and effectively to the Member. "Cost-effective" does not necessarily mean lowest price.

A service or item will be covered under the Life Strategies/USBHPC health plan if it is an intervention that is an otherwise covered category of service or item, not specifically excluded and Medically Necessary. An intervention may be medically indicated yet not be a covered benefit or meet the definition of Medical Necessity.

In applying the above definition of Medical Necessity, the following terms shall have the following meaning:

- Treating Practitioner* means a Practitioner who has personally evaluated the patient.
- A health intervention* is an item or service delivered or undertaken primarily to treat (that is, prevent, diagnose, detect, treat or palliate) a Mental Disorder or Substance Use Disorder or to maintain or restore functional ability. A health intervention is defined not only by the intervention itself, but also by the Mental Disorder or Substance Use Disorder condition and the patient indications for which it is being applied.
- Effective* means that the intervention can reasonably be expected to produce the intended result and to have expected benefits that outweigh potential harmful effects.
- Health outcomes* are outcomes that affect health status as measured by the length or quality (primarily as perceived by the patient) of a person's life.
- Scientific evidence* consists primarily of controlled clinical trials that either directly or indirectly demonstrate the effect of the intervention on health outcomes. If controlled clinical trials are not available, observational studies that suggest a causal relationship between the intervention and health

outcomes can be used. Partially controlled observational studies and uncontrolled clinical series may be suggestive but do not by themselves demonstrate a causal relationship unless the magnitude of the effect observed exceeds anything that could be explained either by the natural history of the Mental Disorder or Substance Use Disorder condition or potential Experimental biases. For existing interventions, the scientific evidence should be considered first and, to the greatest extent possible, should be the basis for determinations of Medical Necessity. If no scientific evidence is available, professional standards of care should be considered. If professional standards of care do not exist, or are outdated or contradictory, decisions about existing interventions should be based on expert opinion. Giving priority to scientific evidence does not mean that coverage of existing interventions should be denied in the absence of conclusive scientific evidence. Existing interventions can meet the definition of Medical Necessity in the absence of scientific evidence if there is a strong conviction of effectiveness and benefit expressed through up-to-date and consistent professional standards of care or, in the absence of such standards, convincing expert opinion.

- (vi) A *new intervention* is one that is not yet in widespread use for the Mental Disorder or Substance Use Disorder and patient indications being considered. New interventions for which clinical trials have not been conducted because of epidemiological reasons (i.e., rare or new diseases or orphan populations) shall be evaluated on the basis of professional standards of care. If professional standards of care do not exist, or are outdated or contradictory, decisions about such new interventions should be based on convincing expert opinion.
- (vii) An intervention is considered *cost effective* if the benefits and harms relative to costs represent an economically efficient use of resources for patients with this condition. The application of this criterion is to be on an individual case and the characteristics of the individual patient shall be determinative.

Member. The Subscriber or any Dependent, who is enrolled, covered and eligible for Life Strategies/USBHPC Behavioral Health Care coverage.

Mental Disorder. A mental or nervous condition diagnosed by a licensed Practitioner according to the criteria in the *DSM-IV-TR* resulting in the impairment of a Member's mental, emotional, or behavioral functioning. Mental Disorders include the Severe Mental Illness of a person of any age and the Serious Emotional Disturbance of a Child.

Mental Health Services. Medically Necessary Behavioral Health Services for the treatment of Mental Disorders.

Non-Participating Providers. Licensed psychiatrists, psychologists, marriage and family therapists, licensed clinical social workers, and other behavioral health professionals; qualified autism service providers, professionals and paraprofessionals; hospitals, and other licensed behavioral health facilities which provide Behavioral Health Services to eligible Members, but have not entered into a written agreement with Life Strategies/USBHPC to provide such services to Members.

Outpatient Treatment Center. A licensed or certified Participating Facility which provides a Behavioral Health Treatment Program in an outpatient setting.

Participating Facility. An Inpatient Treatment Center, Day Treatment Center, Outpatient Treatment Center or Residential Treatment Center which is duly licensed in the State of California to provide either acute inpatient treatment, day treatment, or outpatient care for the diagnosis and/or treatment of Mental Disorders and/or Substance Use Disorders, and which has entered into a written agreement with Life Strategies/USBHPC.

Participating Practitioner. A psychiatrist, psychologist, or other allied behavioral health care professional who is qualified and duly licensed, certified, or otherwise authorized to practice his or her profession under the laws of the State of California and who has entered into a written agreement with Life Strategies/USBHPC to provide Behavioral Health Services to Members.

Participating Providers. Participating Practitioners, Participating Qualified Autism Service Providers, Participating Preferred Group Practices and Participating Facilities, collectively, each of which has entered into a written agreement with Life Strategies/USBHPC to provide Behavioral Health Services to Members.

Participating Group Practice. A provider group or independent practice association duly organized and licensed or otherwise authorized under the laws of the State of California to provide Behavioral Health Services through agreements with individual behavioral health care providers, each of whom is qualified and appropriately licensed, certified or otherwise authorized to practice his or her profession in the State of California.

Participating Qualified Autism Service Provider - either of the following:

- A person, entity, or group that is certified by a national entity, such as the Behavior Analyst Certification Board, that is accredited by the National Commission for Certifying Agencies, and who designs, supervises, or provides treatment for pervasive developmental disorder or autism, provided the services are within the experience and competence of the person, entity, or group that is nationally certified.
- A person licensed as a Physician, physical therapist, occupational therapist, psychologist, marriage and family therapist, educational psychologist, clinical social worker, professional clinical counselor, speech-language pathologist, or audiologist pursuant to Division 2 (commencing with Section 500) of the California Business and Professions Code, or as authorized under California law, who designs, supervises, or provides treatment for pervasive developmental disorder or autism, provided the services are within the experience and competence of the licensee.

Participating Qualified Autism Service Professional - an individual who meets all of the following criteria:

- Provides Behavioral Health Treatment.
- Is employed and supervised by a Participating Qualified Autism Service Provider.
- Provides treatment pursuant to a treatment plan developed and approved by the Participating Qualified Autism Service Provider.
- Is a behavioral service provider approved as a vendor by a California regional center to provide services as an associate behavior analyst, behavior analyst, behavior management assistant, behavior management consultant, or behavior management program as defined in Section 54342 of Title 17 of the California Code of Regulations.
- Has training and experience in providing services for pervasive developmental disorder or autism pursuant to Division 4.5 (commencing with Section 4500) of the California Welfare and Institutions Code or Title 14 (commencing with Section 95000) of the California Government Code or is otherwise authorized under California law.

Participating Qualified Autism Service Paraprofessional - an unlicensed and uncertified individual who as authorized under California law meets all of the following criteria:

- Is employed and supervised by a Participating Qualified Autism Service Provider.
- Provides treatment and implements services pursuant to a treatment plan developed and approved by the Participating Qualified Autism Service Provider.
- Meets the criteria set forth in the regulations adopted pursuant to Section 4686.3 of the California Welfare and Institutions Code.

- Has adequate education, training, and experience, as certified by a Participating Qualified Autism Service Provider.

Practitioner. A psychiatrist, psychologist or other allied behavioral health care professional who is qualified and duly licensed or certified to practice his or her profession under the laws of the State of California.

Premiums. The periodic, fixed-dollar amount payable to Life Strategies/USBHPC by the Employer Group for or on behalf of the Subscriber and the Subscriber's eligible Dependents in consideration of Behavioral Health Services provided under this Plan.

Psychiatric Emergency Medical Condition. A mental disorder where there are acute symptoms of sufficient severity to render either an immediate danger to yourself or others, or you are immediately unable to provide for use, food, shelter or clothing due to the mental disorder.

Residential Treatment Center. A residential facility that provides services in connection with the diagnosis and treatment of behavioral health conditions and which is licensed, certified, or approved as such by the appropriate state agency.

Schedule of Benefits. The schedule of Behavioral Health Services which is provided to Members under this Behavioral Health Plan. The *Schedule of Benefits* is attached and incorporated in full and made a part of this document.

Serious Emotional Disturbances (SED) of a Child. A Serious Emotional Disturbance of a Child is defined as a condition of a child who:

- 1) Has one or more Mental Disorders as defined by the Diagnostic and Statistical Manual (DSM- IV-TR), other than a primary substance use disorder or developmental disorder, that results in behavior inappropriate to the child's age according to expected developmental norms; and
- 2) Is under the age of eighteen (18) years old.
- 3) Furthermore, the child must meet one or more of the following criteria:
 - a. As a result of the Mental Disorder, the child has substantial impairment in at least two of the following areas: self-care, school functioning, family relationships, or ability to function in the community; and either of the following occur:
 - (i) the child is at risk of removal from home or has already been removed from the home;
 - (ii) the Mental Disorder and impairments have been present for more than six months or are likely to continue for more than one year without treatment; or
 - b. The child displays one of the following: psychotic features, risk of suicide or risk of violence due to a Mental Disorder; or
 - c. The child meets special education eligibility requirements under Chapter 26.5 (commencing with Section 7570) of Division 7 of Title 1 of the California Government Code.

Service Area. The geographic area in which Life Strategies/USBHPC is licensed by the California Department of Managed Health Care to arrange for Behavioral Health Services in the State of California.

Severe Mental Illness (SMI). Severe Mental Illness includes the diagnosis and treatment of the following conditions:

- Anorexia Nervosa
- Bipolar Disorder
- Bulimia Nervosa

- Major Depressive Disorders
- Obsessive-Compulsive Disorder
- Panic Disorder
- Pervasive Developmental Disorder, including Autistic Disorder, Rett’s Disorder, Childhood Disintegrative Disorder, Asperger’s Disorder and Pervasive Developmental Disorder not otherwise specified, including Atypical Autism.
- Schizoaffective Disorder
- Schizophrenia

Spouse. The Subscriber’s legally recognized husband or wife under the laws of the State of California.

Subscriber. The person whose employment or other status except for being a Family Member, is the basis for eligibility to enroll in the Life Strategies/USBHPC Behavioral Health Plan and who meets all the applicable eligibility requirements of the Group and Life Strategies/USBHPC, and for whom Plan Premiums have been received by Life Strategies/USBHPC.

Substance Use Disorder. An addictive relationship between a Member and any drug, alcohol or chemical substance that can be documented according to the criteria in the *DSM-IV-TR*. Substance Use Disorder does not include addiction to or dependency on (1) tobacco in any form or (2) food substances in any form.

Substance Use Disorder Inpatient Treatment Program. A structured medical and behavioral inpatient program aimed at the treatment and alleviation of Substance Use Disorder.

Substance Use Disorder Services. Medically Necessary services provided for the diagnosis and treatment of Substance Use Disorder.

Telehealth. The mode of delivering Covered Services and public health via information and communication technologies to facilitate the diagnosis, consultation, treatment, education, care management, and self-management of a patient’s health care while the patient is at the originating site and the licensed health care provider is at a distant site. Telehealth facilitates patient self-management and caregiver support for patients and includes synchronous interactions and asynchronous store and forward transfers.

In applying the above definition, “asynchronous store and forward,” “distant site,” “originating site,” and “synchronous interaction” shall have the following meanings:

- “Asynchronous store and forward” means the transmission of a patient’s medical information from an originating site to the licensed health care provider at a distant site without the presence of the patient.
- “Distant site” means a site where a licensed health care provider who provides Covered Services is located while providing these services via a telecommunications system.
- “Originating site” means a site where a patient is located at the time Covered Services are provided via a telecommunications system or where the asynchronous store and forward service originates.
- “Synchronous interaction” means a real-time interaction between a patient and a licensed health care provider located at a distant site.

Totally Disabled or Total Disability. The persistent inability to engage reliably in any substantially gainful activity by reason of any determinable physical or mental impairment resulting from an injury or illness. Totally Disabled is the persistent inability to perform activities essential to the daily living of a person of the same age and sex by reason of a medically determinable physical or mental impairment resulting from an injury or illness. The disability must be related to a Behavioral Health condition, as defined in the *DSM-IV-TR*, in order to qualify for coverage under this Life Strategies/USBHPC Plan. Determination of Total Disability shall be made by a Life Strategies/USBHPC Participating Provider based upon a comprehensive psychiatric examination of the Member or upon the concurrence by a Life Strategies/USBHPC Medical

Director, if on the basis of a comprehensive psychiatric examination by a non-Life Strategies/USBHPC Participating Provider.

Treatment Plan. A structured course of treatment authorized by a Life Strategies/USBHPC Clinician and for which a Member has been admitted to a Participating Facility, received Behavioral Health Services, and been discharged.

Urgent or Urgently Needed Services. Medically Necessary Behavioral Health Services received in an Urgent care facility or in a provider's office for an unforeseen condition to prevent serious deterioration of a Member's health resulting from an unforeseen illness or complication of an existing condition manifesting itself by acute symptoms of sufficient severity, such that treatment cannot be delayed.

Visit. An outpatient session with a Life Strategies/ USBHPC Participating Practitioner conducted on an individual or group basis during which Behavioral Health Services are delivered.

NOTE: IN ORDER TO FULLY UNDERSTAND YOUR BENEFIT PLAN, THIS LIFE STRATEGIES/USBHPC *COMBINED EVIDENCE OF COVERAGE AND DISCLOSURE FORM* IS TO BE USED IN CONJUNCTION WITH YOUR VENTURA COUNTY HEALTH CARE PLAN *COMBINED EVIDENCE OF COVERAGE AND DISCLOSURE FORM*. PLEASE READ BOTH DOCUMENTS CAREFULLY.

Notes





Notes

LIFE STRATEGIES/USBHPC

P.O. Box 2839

San Francisco, CA 94126

Customer Service:

Toll-Free: 1-800-851-7407

TTY: 711; enter 1-800-851-7407

24 hours a day, seven days a week

Visit our Website @ www.liveandworkwell.com

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